

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
May 24, 2018 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:04 PM:

Present Board Members:

Ms. Theresa Allen
Ms. LaVern Baker
Ms. Jo Alyce Harper
Mrs. Gayle Rufli

Absent Board Members:

Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Assistant Superintendent of Instruction	James Mangels, Director of Student Services & Personnel
Howell Hopson, Board Attorney	Holly Greene, Treasurer	Jeanette Hoover, Secretary to Superintendent
Geneva Parris, Attorney		Mary Jones, Next Generation Teacher/Coach
Matt Ladd, Director of Facilities	Tammy Hancock, WKDZ Radio	
Shannon Burcham, High School Principal	Lindsey Kinslow, Primary School Principal	
Guests:	Jan Culwell	Bruce Nelson, JKS

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#18-107 Approval of Agenda

Motion Passed: Approval of the agenda as presented passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

#18-108 Delegations & Recognitions

A. Recognize Retirees – 2018 (Mr. Travis Hamby)

Sylvia Biddle
Anna L. Civils
Jimmie Wayne Crenshaw
Pam Flood
Philip Free
Beverly Gardner
Betty Grable
Donna Patrick
Nora Thomas

B. GED Graduates – 2018 (Ms. Andrea Hampton)

James Hoover
Ashley Licquia
Nicholas Merritt
Demi Rostorfer
Madelyne Tarver
Jonathan Wilborne

#18-109 Treasurer's Report

04.30.2018 Monthly Report
04.30.2018 YTD Report

#18-110 Reports by Principals

A. High School Report

Mr. Shannon Burcham

B. Primary School Report

Ms. Lindsey Kinslow

#18-111 Consent Agenda

Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Ruffli. **4 Yeas - 0 Nays.**

A. Approval of Minutes

Special Called Board Meeting Minutes May 14, 2018
Special Called Board Meeting Minutes May 8, 2018
Special Called Board Meeting Minutes May 7, 2018

B. Acknowledge the Following Superintendent's Personnel Actions

Employment:

William Fortner	Summer Worker	Effective 05/21/2018
James McDonald	Elementary Archery Coach	Effective 05/10/2018

Nonrenewals:

Angie Lane	Adult Education Instructional Assistant	Effective June 30, 2018
Andrea Hampton	Adult Education Director	
Gary Tosh	Middle School English/LA Teacher	
Bobbie Turner	Food Service Worker	
Carolyn Keller	Preschool Bus Monitor	
Jasmine Wharton	Special Education Bus Monitor	
Jacob Wallace	High School Business Education Teacher	
Cathy Johnson	Preschool Instructional Assistant	
Makenzie Kahl	Preschool IECE Teacher	
James Dennett	Food Service Manager	
William Brown	High School Science Teacher	
Brandi Busby	Food Service Custodian	
Dixie Jones	High School Assistant Football Coach	
Bradley Stewart	High School Assistant Football Coach	
Scott Schrock	High School Assistant Football Coach	
Ricky Baker	High School Assistant Football Coach	
Jacob Wallace	High School Assistant Football Coach	
Adam Turner	Middle School Assistant Football Coach	
Jesse Frye	Middle School Assistant Football Coach	

Resignations:

Tim Bush	High School Assistant Football Coach	Effective 05/17/2018
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Retirement:

Betty Grable	Preschool Bus Monitor	Effective 06/30/2018
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Transfer:

Dawn Butler	Transfer from Transportation Director to Bus Driver/Driver Trainer	Effective 07/01/2018
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C. Leave of Absence

Kathy Futrell

Custodial

FMLA

05/18/18 thru 08/02/2018

**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
5-25-2018 WARRANT - \$169,900.77**

E. Travel Requests

1. TCHS Boys' Basketball to Dexter, Missouri, June 1-2, 2018
2. TCMS Boys' Basketball to McKenzie, TN, June 8 and 9, 2018

F. Approval of Annual Contracts or MOA's for Services

1. Approval of Submission of Membership Intent for 2018-2019 contract with GRREC (Green River Regional Education Cooperative) for the purpose of expanding services to students and staff. Our district wishes to participate in GRREC's Grant Writing Consortium for 2018-2019 at a cost of \$1,000 (in addition to the basic membership dues)
2. Letter of Intent for 2018-2019 Membership in West Kentucky Educational Cooperative (WKEC) with basic membership rate at \$2,500.00; food service director's bidding consortium at \$625.00; educational services for special/non-traditional populations at \$250.00 each (x4); for a grand total of \$5,700.42
3. Approve Edmentum (Math Seeds and Reading Eggs)
4. Approve contract with Method Test Prep in the amount of \$1,095.00 for the 2018-2019 school year
5. Approve contract with I Know It in the amount of \$1,575.00 for the 2018-2019 school year
6. Renew contract with N2Y in the amount of \$2,290.32 for the 2018-2019 school year
7. Approve contract with Automated Building Concepts in the amount of \$4,600.00 for the 2018-2019 school year
8. Approve contract with IXL in the amount of \$4,675.00 for the 2018-2019 school year
9. Approve contract with PSSST in the amount of \$10,114.60 for the 2018-2019 school year
10. Approve contract with Infinite Campus in the amount of \$10,864.20
11. Approve maintenance agreements for Pennyrile Fire Safety for the school year 2018-2019
12. Approve maintenance agreement with Aqua Treat of Kentucky for the school year 2018-2019
13. Approve maintenance agreement with Twin Lakes Electric for the school year 2018-2019
14. Approval of Kentucky Education Technology (KETS) third offer of assistance in the FY2018 in the amount of \$9,083.00 to be matched equally by the Board of Education and that it be escrowed for up to three years
15. Approval of Community Education Memorandum of Agreement FY-19

G. Employee requesting additional days away from work without pay

H. Recommend accept bid from John Hicox in the amount of \$1,501 for the purchase of the Hobart Mixer

I. Summit Agreement

J. Amend Board Item #17-236-G to reflect change in travel dates and attendees for modified High Tech High Educational Leadership Academy in San Diego, California

K. Award Bid for High School/Middle School yearbooks and Primary/Intermediate School Memory Book

L. Set Fuel (Gasoline and Diesel) Bid Opening for June 25, 2018 at 3:30 PM at the Trigg County Board of Education at 202 Main Street, Cadiz, KY

M. Set Bid Opening for the Professional Services of Bus Driver Physicals and Classified Physicals on June 25, 2018 at 3:45 PM at the Trigg County Board of Education at 202 Main Street, Cadiz, KY

N. Amend 2017-2018 School Calendar

#18-112 Other Business

A. Salary Schedules for FY2019

Motion Passed: Approval of the proposed salary schedules for FY2019 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

B. Tentative Budget for FY 2019

Motion Passed: Acknowledge review of the Tentative Budget for FY2019 passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Ruffli. **4 Yeas - 0 Nays.**

C. Band Instruments

In January, Mr. Mroch, band director, emailed me about the board replacing three sousaphones (marching tuba). Mr. Mroch believe the school board has assisted the band program by purchasing instruments that are too costly for families to purchase on their own since the 1970's. The marching tubas need to be replaced (believed to have been purchased in 1989). The instruments cost around \$7,000 each (cash price). Since we need to purchase three, the total cost would exceed \$20,000.

Motion Passed: Authorize the superintendent to receive bids for the sousaphones and purchase from the lowest bidder passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker.

4 Yeas - 0 Nays.

D. Approval of the revised BG-1 in the amount of \$179,973.05 for Trigg County Track Resurfacing Project

Motion Passed: Approve the revised BG-1 in the amount of \$179,973.05 and award the bid for the track resurfacing project to Adams Construction in the amount of \$153,180.00 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

E. Review and take appropriate action regarding selection process for architectural firm

Motion Passed: 20 Minute presentation focus on Trigg County Facility Plan and Budgetary constraints and their experience and capabilities regarding renovation projects followed by 15 minute Q&A passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Ruffli. **4 Yeas - 0 Nays.**

#18-113 Reports

A. Superintendent's Report

Central Office Summer Hour

CEA Pilot Program Meeting May 29, 2018

Leadership Design Academy - May 30 and 31, 2018

1. Schools' Financial Reports

High School Monthly Report 03.31.2018

Intermediate School Monthly Report 03.31.2018

Middle School Monthly Report 03.31.2018

Primary School Monthly Report 03.31.2018

B. Staff Reports

C. Board Reports

1. Ms. Simmons

2. Ms. Baker

3. Ms. Ruffli

4. Ms. Allen

5. Ms. Harper

#18-114 Motion to Go Into Executive Session per KRS 61.810 Section (1)(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret AND KRS 61.810 Section (1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency. – 8:22 p.m.

Motion Passed: Motion to Go Into Executive Session per KRS 61.810 Section (1)(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret AND KRS

61.810 Section (1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency.
- Time passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

#18-115 Motion to Adjourn Executive Session – 8:42 p.m.

Motion Passed: To adjourn Executive Session at 8:42 passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

#18-116 Adjournment – 8:42 p.m.

Motion Passed: That the meeting be adjourned - 8:42 p.m. passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **4 Yeas - 0 Nays.**

Chairperson

Superintendent