

RECORD OF BOARD PROCEEDINGS
(Minutes)
January 12, 2017 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:57 PM:

Present Board Members:

Theresa Allen
Ms. LaVern Baker
Ms. Jo Alyce Harper
Ms. Gayle Rufli
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Holly Greene, Treasurer	Terrye Doyle, Secy to Superintendent
Mary Garrison, Cadiz Record	Robin Stephens, WKDZ Radio	Brian Futrell, IS Principal Ann Taylor, PS Principal

Vice Chair Simmons asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda. Ms. Simmons then turned the meeting over to Mr. Hamby for 2017-2019 Board Officer nominations.

#17-001 CALL FOR NOMINATIONS FOR CHAIR OF THE BOARD OF EDUCATION

Ms. Simmons nominated Jo Alyce Harper as Chair . There were no other nominations, therefore, nominations ceased.

#17-002 ELECTION OF BOARD CHAIRPERSON

Motion to elect Jo Alyce Harper as Chairperson of the Board of Education for Calendar Years 2017-2019 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays, - 1 Absention (Jo Alyce Harper).

#17-003 CALL FOR NOMINATIONS FOR VICE-CHAIR OF THE BOARD OF EDUCATION

Ms. Harper nominated Sharon Simmons as Vice Chair . There were no other nominations, therefore, nominations ceased.

#17-004 ELECTION OF BOARD VICE-CHAIR

Motion to elect Sharon Simmons as Vice-Chair of the Board of Education for Calendar Years 2017-2019 passed with a motion by Ms. LaVern Baker and a second by Ms. Theresa Allen. 4 Yeas - 0 Nays – 1 Abstention (Sharon Simmons).

#17-005 APPOINTMENT OF BOARD SECRETARY

Chairperson Harper appointed Travis Hamby as Board Secretary. A Motion to approve the appointment of Travis Hamby as Board Secretary passed with a motion by Ms. Sharon Simmons and a second by Ms. Gayle Rufli. 5 Yeas - 0 Nays.

#17-006 APPOINTMENT OF BOARD TREASURER

Chairperson Harper appointed Holly Greene as Board Treasurer. A Motion to approve the appointment of Holly Greene as Board Treasurer passed with a motion by Ms. Gayle Rufli and a second by Ms. Theresa Allen. 5 Yeas - 0 Nays.

#17-007 RECESS FOR THE PURPOSE OF HOLDING A MEETING OF THE DISTRICT FINANCE CORPORATION

Motion for the approval to recess the meeting of the Board of Education for the purpose of holding a meeting of the District Finance Corporation at 7:05 p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. Sharon Simmons. 5 Years - 0 Nays.

#17-008 RECONVENE MEETING

Motion for approval to reconvene the meeting of the Trigg County Board of Education passed with a motion by Ms. Gayle Rufli and a second by Ms. Theresa Allen. 5 Years - 0 Nays.

#17-009 APPROVAL OF AGENDA

Approval of the agenda as presented passed with a motion by Ms. Gayle Rufli and a second by Ms. LaVern Baker. 5 Years - 0 Nays.

#17-010 DELEGATIONS & RECOGNITIONS

A. **Anna Gentry - York/Neel** (formerly Kem Duguid and Associates) gave a brief review of the 2016 Audit. There were no findings from the district audit other than the standing one regarding personnel and financial statements and a few procedural issues in school activity funds. Ms. Gentry appreciated the Board's allowance of an extension to complete the audit. District staff working with finances continue to do a tremendous job adhering to sound accounting practices.

#17-011 TREASURER'S REPORT

Ms. Greene reported on December 31, 2016 financials and indicated departments are staying within their budgets and the District was on target to meet the 2016-17 budget.

#17-012 REPORTS BY PRINCIPALS/DEPARTMENTS

- A. **Brian Futrell, Intermediate School Principal and Ann Taylor, Primary School Principal** presented an overview of Primary and Intermediate School Comprehensive Improvement Plans (a copy of which can be seen at Central Office).
- B. **Laura Shelton, Family Resource Center** provided a review of services provided to Middle and High School students (a copy of which can be seen at Central Office).

#17-013 CONSENT AGENDA

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Sharon Simmons and a second by Ms. Gayle Rufli. 5 Years - 0 Nays.

A. Approval of Minutes

1. 12/08/16 Special
2. 12/08/16 Regular
3. 12/19/16 Special

B. Acknowledge the Following Superintendent's Personnel Actions

Resignations:

RCinia Barker Bus Driver and Preschool Bus Monitor effective 12/9/2016
Tamara Smith-Allen Substitute Teacher effective 12/14/2016
Lee Ford Substitute Teacher effective 1/4/2017

Employment:

Maureen Llarena High School NxGL Presentation Coordinator effective 12/15/2016
Debra Reynolds Substitute Custodian effective 12/15/2016
Debra Reynolds Substitute Bus Monitor effective 12/15/2016
Leetoria Grubbs Preschool Instructional Assistant effective 1/3/2017
Leslie Stone Substitute Custodian effective 1/9/2017
Michael Wright Middle School Cross Country Coach effective 1/5/2017

Transfer:

Gregory Brown Transfer from Permanent Substitute Bus Driver to Permanent Bus Driver effective 1/4/17

C. Leave of Absence

1. Janay Futrell, FLMA, 1/6/17 – 2/17/17 Approximate Dates

D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. Warrant 12/20/16
2. Warrant 12/23/16
3. Warrant 01/10/17

E. Travel Requests

1. Two Students and One Faculty Sponsor to travel to Louisville, KY for DECA Executive Council Meeting January 6-7, 2017
2. Three Students and one Faculty Sponsor to travel to Murray, KY for DECA Regional Competition on February 6-7, 2017
3. One Student and Two Faculty Sponsors to travel to Louisville February 8-11, 2017 to attend Kentucky Music Educators Association Meeting
4. Matt Ladd, Director of Operations, to attend the Kentucky School Plant Managers Association Executive Board meeting in Pigeon Forge Tennessee on February 1-3, 2017
5. Matt Ladd to attend the National School Plant Management Conference in Rogersville, Arkansas on May 1-3, 2017. Mr. Ladd is currently serving on the board of directors for the National School Plant Management organization as the Kentucky Representative

#17-013 ACKNOWLEDGMENT OF AUDIT REVIEW FOR FY2016

Acknowledgment of Audit Review for FY2016 passed with a motion by Ms. Sharon Simmons and a second by Ms. Gayle Rufli. 5 Yeas - 0 Nays.

#17-014 ACKNOWLEDGE REVIEW OF PRIMARY AND INTERMEDIATE SCHOOL COMPREHENSIVE IMPROVEMENT PLANS

Acknowledge review of Primary and Intermediate School Comprehensive Improvement Plans passed with a motion by Theresa Allen and a second by Ms. LaVern Baker. 5 Yeas - 0 Nays.

#17-015 ADOPT THE SCHEDULE OF REGULAR MEETINGS OF THE TRIGG COUNTY BOARD OF EDUCATION FOR THE 2017 CALENDAR YEAR

Adopt the Schedule of Regular Meetings of the Trigg County Board of Education for the 2017 for Calendar Year; January 12; January 26; February 9; February 23; March 9; March 23; April 13; April 27; May 11; May 25; June 8; June 22; July 13; July 27; August 10; August 24; September 14; September 28; October 12; October 26, November 9; December 14 passed with a motion by Ms. Theresa Allen and a second by Ms. Sharon Simmons. 5 Yeas - 0 Nays.

#17-016 DEVELOPMENT OF THE 2017-2018 SCHOOL CALENDAR

Development of the 2017-2018 School Calendar shall be within the legislative and local board parameters provided passed with a motion by Ms. Sharon Simmons and a second by Ms. Theresa Allen. 5 Yeas - 0 Nays.

#17-016 PARAMETERS FOR THE 2017-2018 SCHOOL CALENDAR

Adopt the parameters as noted on the draft 2017-2018 School Calendar with August 21, 2017 being a non-traditional instructional day if KDE approves passed with a motion by Ms. Gayle Rufli and a second by Ms. Theresa Allen. 5 Yeas - 0 Nays.

#17-017 APPROVAL OF NONRESIDENT CONTRACTS WITH BARREN COUNTY, CALDWELL COUNTY, CALLOWAY COUNTY, CHRISTIAN COUNTY, HOPKINS COUNTY, LYON COUNTY, AND MURRAY INDEPENDENT

Motion for the approval of non-resident contracts with Barren County, Caldwell County, Calloway County, Christian County, Hopkins County, Lyon County, and Murray Independent Schools for the 2017-2018 School Year passed with a motion by Ms. Gayle Rufli and a second by Ms. LaVern Baker. 5 Yeas - 0 Nays.

#17-018 ORIENTATION AND MOBILITY SERVICES FOR VISUALLY IMPAIRED STUDENTS

Contract Ms. Berry, CMOS, for O&M services for 2016-17 school year passed with a motion by Ms. Gayle Rufli and a second by Ms. Sharon Simmons. 5 Yeas - 0 Nays.

#17-019 APPROVE PARTIAL PAYMENT ON APPLICATION NO. 2 TO ICI MECHANICAL, LLC., PADUCAH, KY IN THE AMOUNT OF \$23,231.25 FOR THE BAND ROOM HVAC MAINTENANCE/ENHANCEMENT PROJECT

Payment #2 to ICI Mechanical, LLC in the amount of \$23,231.25 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker. 5 Yeas - 0 Nays.

#17-020 SUPERINTENDENT'S REPORT

Mr. Hamby reported on the use of the first “SnowMazing” non-traditional instruction day last week. There were some minor communication issues about using it on first day of snow, but overall, it went well. School will be closed on January 16, Martin Luther King Day. Mr. Hamby is considering a workshop be scheduled sometime in February.

School Financial Reports – TCPS 11/30/16
TCIS 11/30/16
TCMS 11/30/16
TCHS 11/30/16

#17-021 STAFF REPORTS

Ms. Sumner, Assistant Superintendent, reported on having “new teacher 101” sessions in which nine new teachers participated.

Mr. Mangels will gather student/classroom participation of school assignments during the non-traditional instruction day and will present the data at the next meeting .

#17-022 BOARD REPORTS

Ms. Simmons reported on the KSBA Legislative Education Advocacy Day last week in Frankfort. KDE Commissioner Pruitt spoke about many of the same methods we have been using for some time to improve education in Kentucky for next-generation learning.

#17-023 ADJOURNMENT

The meeting adjourned at 10:15 p.m. with a motion by Theresa Allen and a second by Ms. Gayle Rufli. 5 Yeas - 0 Nays.

Chairperson

Superintendent