

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
May 30, 2017 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:01 PM:

Present Board Members:

Mrs. Theresa Allen
Ms. LaVern Baker
Ms. Jo Alyce Harper
Mrs. Gayle Rufli

Absent Board Members:

Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney Mary Garrison, Cadiz Record	Holly Greene, Treasurer , WKDZ Radio	Terrye Doyle, Secy to Superintendent

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#17-119 APPROVAL OF AGENDA

Approval of the agenda as presented passed with a motion by Mrs. Gayle Rufli and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-120 ACKNOWLEDGE 2017 RETIREES

Ms. Ann Taylor, 31 years; Ms. Taylor has served in several positions at Trigg County, beginning her career at Trigg County as a K1 teacher, music teacher, and assistant principal. She has been principal at the primary school since 2000.

Mr. Earl Fowler, 29 years of Service as a maintenance technician for the District

Mrs. Joan Heckman has served as Primary/Intermediate Library Assistant for almost 27 years.

Mrs. Melinda Thompson provided meals to our students for almost 23 years in the cafeteria as a cook/baker.

Mrs. Lois Pryor has given the district almost 22 years of service in the cafeteria as a cook/baker.

Mrs. Sabrina Free McNichols is retiring after 20 years as the middle school nurse.

#17-121 REPORTS

Middle School Report – Mrs. Breckel, Principal, discussed the relationships in the middle school. Two powerful relationships in the middle school includes 1) synergy groups and; 2) mentoring. Mrs. Breckel also discussed cross-grading and has a motto “student culture will not exceed adult culture”.

High School Report - Mr. Burcham, Principal, outlined relationships in the high school. Connections, mentoring, and listening to the students are essential tools in building relationships.

FY 18 Tentative Budget Presentation - Mr. Hamby provided a power point presentation on the tentative budget for FY 2018. A copy of the presentation can be viewed in the Board of Education office.

#17-122 CONSENT AGENDA

Approve and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. 4 Yeas - 0 Nays.

A. Approval of Minutes – May 11, 2017

B. Acknowledge the Following Superintendent's Personnel Actions

Retirements:

Ann Taylor	Primary School Principal	Effective 6/30/2017
Sabrina Fee McNichols	Middle School Nurse	Effective 6/30/2017

Resignations:

Rebia Garner	Custodian 240-Day	Effective 5/8/2017
Brannigan Ethridge	Middle School Science Teacher	Effective 6/30/2017
Tina Lester	Cafeteria Cook/Baker	Effective 6/30/2017
Elizabeth Foster	Substitute Custodian	Effective 6/30/2017
Ricky Baker	Middle School Assistant Football Coach	Effective 6/30/2017
Kewanis Kennedy	HS Head Boys/Girls Track Coach	Effective 6/30/2017
Cammie Evans	Media Relations Assistant	Effective 6/30/2017
Kewanis Kennedy	Middle School Track Coach	Effective 6/30/2017

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. Warrant 05/18/17 41,408.14
2. Warrant 05/24/17 2,036.06
3. Warrant 05/25/17 45,174.45

D. Travel Requests

1. 12 Students, 3 Faculty Sponsors, and 1 other Chaperone to travel to Dexter, MO for Basketball Camp June 2-3, 2017
2. 20 Students, 3 Faculty Sponsors, and 1 other Chaperone to travel to Bethel, TN for Basketball Camp June 5-6, 2017
3. 12 Students, 3 Faculty Sponsors, and 1 other Chaperone to travel to Cape Girardeau, MO for Basketball Camp June 16-17, 2017
4. 35 Students and 3 Faculty Sponsors to travel to Murfreesboro, TN on July 10-11, 2017 for Football Camp
5. 27 Students and 3 Faculty Sponsors to travel to Owensboro, KY on July 21-22, 2017 for Football Competition
6. Out of State Travel for Shannon Burcham, Erin Eagleson, Amy Breckel, Joy Stallons, Deborah Jenkins, Travis Hamby, and Beth Sumner to attend the Summit leadership training in Richmond, CA June 26-28, 2017 funded by Summit

E. Approval of Annual Contracts or MOA's for Services

1. Memorandum of Agreement with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers Programs for FY 2017-18
2. Approve Renewal of Mass Messenger Service
3. Renewal of BrainPop for Trigg County Middle School for 1,705.00 for one year
4. Renewal of Edmentum, Inc. for Trigg County Middle School for 1,010.00 for one year
5. Renewal of AIMSweb software for student progress monitoring for 2017-18 in the amount of 3,250.00
6. Renewal of Schoology learning management system in the amount of 15,600.00

F. Accept Winning Bids through KISTA Sale for Surplus Buses; 2002 Thomas Bus #48 in the amount of 1,108.00 and 1996 Chevrolet Bus #33 in the amount of 509.00

G. Set Fuel Bid Opening for June 26, 2017 at 3:00 PM at the Trigg County Board of Education at 202 Main Street, Cadiz, KY

H. Set Bid Opening for the Professional Services of Bus Driver Physicals and Classified Physicals on June 26, 2017 at 3:30 PM at the Trigg County Board of Education at 202 Main Street, Cadiz, KY.

#17-123 CONSIDER AND TAKE APPROPRIATE ACTION ON HEALTH CLINIC PROVIDER FOR FY 2018

Approval to enter into contract with the Pennyriple District Health Department for the operation, management, and oversight of the Wildcat Clinic for the 2017-18 school year in the amount of \$35,000.00 PENDING appropriate contract language and the agreement to add the missing services in the contract passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-124 SALARY SCHEDULES FOR FY 2018

Approve salary schedules for FY 2018 passed with a motion by Mrs. Theresa Allen and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

TRIGG COUNTY BOARD OF EDUCATION
 ADMINISTRATIVE STAFF SALARY SCHEDULE
 2017-18

POSITION	NO DAYS	AMOUNT
Assistant Superintendent	240	92,039
Director of Student Services & Personnel	240	88,886
High School Principal	240	94,266
Primary School Principal	240	88,886
Intermediate School Principal	240	88,886
Middle School Principal	240	88,886
Vocational Principal/Director of Operations	240	82,981
High School Assistant Principal	220	76,070
Curriculum Supervisor	220	76,070
Curriculum Supr/Primary School	220	74,902
Assistant Principal	220	74,902
Curriculum Supr/Intermediate	220	74,902
Middle School Assistant Principal	220	73,812
Special Education Coordinator	220	75,550
School Food Service Director	220	73,815

TRIGG COUNTY BOARD OF EDUCATION
 2017-2018 CERTIFIED SALARY SCHEDULE
 1% INCREASE

Years Experience	RANK V	RANK IV	RANK III	RANK II	RANK I
0-3	30,149.00	32,259.00	37,819.00	41,526.00	45,680.00
4-9	30,696.00	32,805.00	41,526.00	45,680.00	50,120.00
10-14	31,243.00	33,351.00	46,845.00	51,313.00	55,956.00
15-19	31,791.00	33,898.00	48,453.00	53,300.00	57,770.00
20-24	32,337.00	34,446.00	49,582.00	55,192.00	59,927.00
25+	32,884.00	34,992.00	52,766.00	56,094.00	61,279.00

TRIGG COUNTY BOARD OF EDUCATION
 2018 CLASSIFIED SALARIED POSTIONS
 1%

Maintenance Supervisor 240 Days Rank G	17 Amount	1% Experience	18 Amount	Experience
0-3 years	40,118	401	40,519	40,519
4 - 9 years	43,327	433	43,761	43,761
10 - 14 years	46,379	464	46,843	46,843
15 - 19 years	47,228	472	47,700	47,700
20-24	47,760	478	48,237	48,237
25+	48,237	482	48,719	48,719
District Finance Officer & District Technology Coordinator 240 Days - Rank F				
Amount		Experience		
0-3 years	48,078	481	48,559	48,559
4 - 9 years	53,066	531	53,596	53,596
10 - 14 years	56,249	562	56,812	56,812
15 - 19 years	57,310	573	57,884	57,884
20-24	57,921	579	58,500	58,500
25+	58,501	585	59,086	59,086

Family Resource & Youth Service Center Directors 240 Days Rank H			
Amount		Experience	
0-3 years	41,115	411	41,526
4 - 9 years	45,227	452	45,680
10 - 14 years	50,805	508	51,313
15 - 19 years	54,646	546	55,192
20-24	55,539	555	56,094
25+	56,094	561	56,655
Custodial Supervisor 240 Days Rank J			
Amount		Experience	
0-3 years	30,951	310	31,261
4 - 9 years	33,427	334	33,761
10 - 14 years	36,101	361	36,462
15 - 19 years	38,628	386	39,014
20-24	39,015	390	39,405
25+	39,405	394	39,799
Transportation Director 240 Days Rank K			
Amount		Experience	
0-3 years	47,476	475	47,951
4 - 9 years	47,951	480	48,431
10 - 14 years	48,431	484	48,915
15 - 19 years	49,399	494	49,893
20-24	50,387	504	50,891
25+	51,395	514	51,909

EXTRA DUTY PAY SCHEDULE 2017-18

*these positions also have

10 days ext empl

GRADE	POSITION	HIGH SCHOOL	SALARY
ATHLETICS-701025			
XD01	Athletic Director*		6,685
XD08	Assistant Athletic Director		3,182
XD01	Head Football*		6,685
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD06	Ass't. Football		3,140
XD01	Head Basketball – Boys*		6,685
XD02	Ass't. Basketball– Boys		4,324
XD12	Freshman Basketball – Boys		1,965
XD07	Ass't to Head Basketball – Boys		1,282
XD01	Head Basketball – Girls*		6,685
XD02	Ass't. Basketball – Girls		4,324
XD12	Freshman Basketball – Girls		1,965
XD07	Ass't to Head Basketball – Girls		1,282
XD03	Baseball		3,939
XD05	Ass't. Baseball		1,559
XD04	Cross Country – Boys		2,150
XD04	Cross Country – Girls		2,150
XD04	Golf – Boys		2,150
XD04	Golf – Girls		2,150
XD04	Powerlifting		2,150

XD05	Ass't. Powerlifting	1,559
XD03	Soccer – Boys	3,939
XD03	Soccer –Girls	3,939
XD05	Ass't. Soccer – Boys	1,559
XD05	Ass't. Soccer – Girls	1,559
XD03	Softball	3,939
XD05	Ass't. Softball	1,559
XD03	Head Track Coach Boys/Girls	3,939
XD05	Ass't. Track – Boys/Girls	1,559
XD05	Ass't. Track – Boys/Girls	1,559
XD11	Head Volleyball	2,562
XD05	Ass't. Volleyball	1,559
XD03	Cheerleading	3,939
XD12	Assistant Cheerleading	1,965
XD40	Archery	1,000
XD11	Wrestling	2,562
XD05	Assistant Wrestling	1,559
	Event Manager	2,150

OTHER (0701022)

SALARY

XD03	Academic Team	3,939
XD03	Annual Sponsor	3,939
XD01	Band Director*	6,685
XD03	Ass't. Band Director	3,939
XD05	Marching/Concert	1,559
XD04	Pep Band	2,150
XD05	Percussion Band	1,559
XD05	Color Guard	1,559
XD05	Drama x2	1,559
XD13	Chorus	1,282

MIDDLE

ATHLETICS (0501025)

XD11	Head Football	2,562
XD05	Ass't. Football	1,559
XD05	Ass't Football	1,559
XD11	Head Basketball – Boys	2,562
XD05	Ass't. Basketball – Boys	1,559
XD11	Head Basketball – Girls	2,562
XD05	Ass't. Basketball – Girls	1,559
XD05	Ass't Track - Boys/Girls	1,559
XD05	Cross Country	1,559
XD05	Softball - Girls	1,559
XD05	Soccer - Boys	1,559
XD05	Soccer - Girls	1,559
XD05	Baseball	1,559
XD11	Cheerleading	2,562
XD40	Archery	1,000
	Event Manager	1,599
XD11	Academic Team	2,562
XD11	Annual Sponsor	2,562
XD11	Band Director	2,562

XD13 Chorus 1,282

PRIMARY/INTERMEDIATE SCHOOL

OTHER (0131022 & 0141022)

XD05	Academic Team	1,559
XD05	Annual Sponsor	1,559
XD13	Chorus	1,282
XD40	Archery	1,000

POSITION		SALARY
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Lead Assistant Superintendent		2,525
Sub Teacher Assign Coordinator		3,939
XD05	Archery Coordinator	1,559
XD30	OM Coordinator	432
XD17	TEDS Coordinator	2,525
XD39	Media Relations Assistant	3,000

A \$50 experience increment will be paid for up to 6 years. You may earn only one experience increment.

Paraprofessionals do not receive the experienced increment.

If you are coaching more than one team at the same time, you must field a team in each that competes at the district or regional level to receive both supplements (cross country, golf, etc.)

All paraprofessionals are employed as regular employees and will be paid in two checks (one at mid-point and one at the completion of duties.) All other supplements will be paid as part of your regular 24 check payments.

Trigg County Board of Education Classified Salary Schedule for 2017-2018 attached.

#17-125 CONSIDER/TAKE ACTION ON WORKERS' COMPENSATION INSURANCE FOR FY 2018

Award the Workers Compensation Insurance to the low bidder EIG Services in the amount of \$115,813 passed with a motion by Mrs. Gayle Ruffli and a second by Mrs. Theresa Allen. 4 Yeas - 0 Nays.

#17-126 APPROVAL OF TEACHER LAPTOP REPLACEMENT PLAN

Approve laptop replacement plan as presented passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-127 APPROVAL OF REMOVING THE 2015 KETS OFFER #1 IN THE AMOUNT OF \$16,709.00, AND OFFER #2 IN THE AMOUNT OF \$14,852.00 (TOTAL OF \$31,561.00) OUT OF ESCROW AND MATCH THE FUNDS

Approval of removing KETS offers 1) and 2) in the amounts of \$16,709.00 and \$14,852.00 to be utilized for the laptop refreshment program and in accordance with KDE Guidelines passed with a motion by Mrs. Theresa Allen and a second by Mrs. Gayle Ruffli. 4 Yeas - 0 Nays.

#17-128 APPROVAL TO CREATE EXTRA DUTY POSITION OF COORDINATOR OF INNOVATIVE PROGRAMS AND APPROVE THE JOB DESCRIPTION FOR THE POSITION WITH AN EXTRA DUTY STIPEND OF 6,685 PLUS 10 EXTENDED DAYS

Creation of the Coordinator of Innovative Programs and approval of the job description for the Coordinator of Innovative Programs, compensated with an extra duty stipend of \$6,685 plus 10 extended days passed with a motion by Mrs. Theresa Allen and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-129 TENTATIVE BUDGET FOR FY 2018

Approval of the FY 2018 Tentative Budget as presented passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-130 RENEWAL IN THE COMMUNITY ELIGIBILITY PROVISION NUTRITION PROGRAM DISTRICT-WIDE OFFERED BY THE USDA'S NATIONAL SCHOOL LUNCH PROGRAM FOR K-8 WITH THE ADDITION OF 9-12 FOR FY 18

Renewal in the Community Eligibility Provision Nutrition Program District-Wide offered by the USDA's National School Lunch Program for K-8 with the addition of 9-12 for FY 18 passed with a motion by Mrs. Theresa Allen and a second by Mrs. Gayle Ruffli. 4 Yeas - 0 Nays.

#17-131 CAFETERIA ADULT MEAL PRICING RECOMMENDATIONS FOR 2017-2018

Adult lunch price be raised from \$3.00 to \$3.50 to cover expenses incurred, as outlined above passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-132 APPROVAL OF BANK DEPOSITORY

Award Depository Bank Relationship to FNB Bank for FY 2018 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. 3 Yeas - 0 Nays – Mrs. Allen Abstained.

#17-133 ACKNOWLEDGEMENT AND SECOND READING OF THE REVISED POLICY 08.113

Acknowledgement of second reading of Policy 08.113 passed with a motion by Mrs. Theresa Allen and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-134 APPROVAL TO PURCHASE I-READY DIAGNOSTIC AND INSTRUCTION MATH AND READING SITE LICENSE FROM CURRICULUM ASSOCIATES, LLC FOR TRIGG COUNTY MIDDLE SCHOOL IN THE AMOUNT OF 16,900 FOR THE 2017-18 SCHOOL YEAR PENDING APPROPRIATE CONTRACT LANGUAGE

Approve purchase of i-Ready Diagnostic and Instruction Math and Reading Site License from Curriculum Associates, LLC for Trigg County Middle School in the amount of \$16,900 for the 2017-18 school year pending appropriate contract language passed with a motion by Mrs. Theresa Allen and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-135 APPROVAL TO PURCHASE MASTERYCONNECT IN THE AMOUNT OF \$17,087 FOR THE 2017-18 SCHOOL YEAR PENDING APPROPRIATE CONTRACT LANGUAGE

Approval to purchase MasteryConnect in the amount of \$17,087 for the 2017-18 school year pending appropriate contract language passed with a motion by Mrs. Theresa Allen and a second by Ms. LaVern Baker. 4 Yeas - 0 Nays.

#17-136 REQUEST USE OF A SCHOOL BUS TO TRANSPORT TRIGG COUNTY STUDENTS PARTICIPATING IN SPECIAL OLYMPICS AT ECU, RICHMOND KY, JUNE 2-4, 2017

Approval to allow Special Olympics to use one of our buses to travel to ECU in Richmond, KY with our students and adults named on request on June 2-4, 2017 passed with a motion by Mrs. Theresa Allen and a second by Mrs. Gayle Ruffli.

#17-137 SUPERINTENDENT'S REPORT

Mr. Hamby outlined activities for the next few weeks, including Envision Learning Professional Development on May 31; training for primary principal hiring on June 6; and Beyond Measure Screening at the Deeper Learning Symposium on June 8. Mr. Hamby added the June 8 board meeting will include a conference call beginning at 6:15 p.m. with Summit. Mr. Hamby asked the board to forward any questions they might have about Summit prior to the call.

1. **Schools' Financial Reports** - April, 2017 and May, 2017 presented from all schools

#17-138 STAFF REPORTS

Mrs. Sumner announced PD days will begin on June 12 and the format will include 1 ½ - 3 hour sessions, which will be repeated throughout the summer.

Mr. Mangels thanked the board for the opportunity to visit performance-based schools last week in Chicago and Michigan. He stated the trip was a wonderful learning experience for all Trigg attendees.

#17-139 ADJOURNMENT – 8:42 PM

Meeting was adjourned with a motion by Mrs. Mrs. Theresa Allen and a second by Mrs. Gayle Ruffli. 4 Yeas -
0 Nays.

Chairperson

Superintendent