

RECORD OF BOARD PROCEEDINGS
June 09, 2016 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:59 PM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Mrs. Gayle Rufli

Absent Board Members:

Ms. LaVern Baker
Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Robin Stephens, WKDZ Radio	Terry Doyle, Secy to Superintendent

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#16-126 APPROVAL OF AGENDA

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Rufli. 3 Yeas - 0 Nays.

#16-127 CONSENT AGENDA

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Gayle Rufli and a second by Ms. Jo Alyce Harper. 3 Yeas - 0 Nays.

A. Approval of Minutes

May 05/26/16

B. Acknowledge the Following Superintendent's Personnel Actions

Retirement:

J. David Lancaster, Bus Garage Foreman, effective date 8/31/16

Resignations:

Kewanis Kennedy, High School Assistant Football Coach, effective 6/1/2016

Scott Hill, High School Science Teacher, effective 6/30/2016

Scott Hill, High School Assistant Boys Track Coach, effective 6/30/2016

Kim Alexander, Intermediate Teacher, effective 6/30/2016

Employment:

Cory Coble, High School Head Girls Basketball Coach, effective 5/24/2016

Whitney Sarbacker, Marching Band Paraprofessional, effective 5/27/2016

Douglas Hargrove, High School Volleyball Coach, effective 6/3/2016

Alyssa Dodson, Middle School ELA Instructor, effective 8/1/2016

Rescind non-renewals:

Jamie Hite, Primary Instructional Assistant

Maria Plymale, Intermediate Instructional Assistant

Kenny Turner, High School Assistant Football Coach

Erin Cardwell, Trigg Tot's Daycare Worker

Kevin Niehaus, Middle School Girls' Head Soccer Coach

Josh Nichols, Middle School Boys' Head Soccer Coach

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. Warrant 6/10/16 \$136,692.18

D. Travel Requests

1. Seven (7) students and Two (2) Faculty Sponsors to travel to Lexington, KY on May 27-28, 2016 for State Track Meet. District bus will be used for transportation; source of funding is Rotary and athletic department

E. Approval of Annual Contracts or MOA's for Services

1. Renewal of User agreement with Kentucky State Police for Criminal History Record Information pending appropriate contract language
2. Renewal of Contract with Automated Building Concepts with appropriate language for preventative maintenance for automatic temperature control system in the amount of \$4,380.00 to be paid in semi-annual installments of \$2,190.00
3. Contract with Pennyrile Fire Safety for inspections and monitoring in the amount of \$4,352.00
4. Renewal of School Messenger (mass calling system) at a rate of \$1.30 per student for the 2016-2017 school year Approval pending appropriate language and negotiation of contract.
5. Contract renewal with Infinite Campus for license, support and application hosting for school year 2016-17
6. Renewal of Total ID Solutions Contract for school year 2016-17 in the amount of \$1,025.00 for badge making hardware and software
7. Renew PSST KEEIS Consortium Partnership Contract for 2016-2017 in the amount of \$4,370.00
8. Tyler Technologies - MUNIS Application Hosting Fee for July 1, 2016- September 30, 2016 in the amount of \$1,575.78
9. Approval of Community Education Continuation Application for \$20,000.00 with a Match Amount of 25% with the superintendent to sign the Grant Assurances for FY 2017
10. Renewal of Education Recovery Specialist for 2016-17
11. Approve Independent Auditor's Contract from Kem, Duguid & Associates for the 2016 Annual Audit
12. Tri-State Mailing Systems, Inc. for lease of mailing machine, feeder and scale July 1, 2016 - June 30, 2017 (\$1,041.60) and maintenance for machine, feeder and scale (\$145.00)
13. Renewal of Teachscape Software (Frontline Technologies) for school year FY2017 to aid in observation training and assessment in the total amount of \$1,693.00 pending appropriate contract language
14. Memorandum of Agreement with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers Programs for FY 2016-17

F. Declare attached list of Primary School equipment and textbooks as surplus property per KRS 45A.425 (2) & (4)

G. Set Fuel Bid opening time and date as Wednesday, July 6, 2016 at 1:00 p.m. in the Conference Room in the Board of Education Building at 202 Main Street, Cadiz, KY 42211

H. Set Classified Employee Physical Bid Opening time and date as Wednesday, July 6, 2016 at 2:00 p.m. in the Conference Room of the Board Of Education Building at 202 Main Street, Cadiz, KY

I. Approval of Employment of Substitute Teachers with Emergency Certification

J. Depository Bond with Heritage Bank for the amount of 103% of the current daily balances

K. Participation in the EPSB Emergency Non-Certified School Personnel Program

L. Amend Action Item #16-117: 2016-2017 Salary Schedule, Extra Duty Salary for Event Manager at Middle School from \$1,000 to \$1,559

#16-128 APPROVAL OF ADDITIONAL FEES FOR HIGH SCHOOL, MIDDLE, INTERMEDIATE AND PRIMARY SCHOOLS

Approval of additional fees charged during the year by High School, Middle, Intermediate and Primary Schools passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Ruffli. 3 Yeas - 0 Nays.

Primary School Fees (No Change from prior year)

Music	\$3.00
Art	\$3.00
PE	\$3.00
Library	\$3.00
Computer	\$3.00
Total	\$15.00

Intermediate School Fees (increase of \$3.00 from last year)

Art	\$3.00
P.E.	\$3.00
Drama	\$3.00
Health	\$3.00
Music	\$3.00
Total	\$18.00

Middle School Fees

Computer Lab	\$5.00
Art	\$5.00
Physical Ed	\$3.00
Nurse	\$5.00
Library	\$7.00
Total:	\$25.00
Beginning Band	\$10.00
Band	\$20.00
Jazz Band	\$15.00

High School Fees

There is a yearly textbook rental fee of \$8 per class for which textbooks, related resources, or novels are used (KRS 157.110). *All students must pay a general technology fee of \$15.

Special fees are assessed for certain classes, including the following:

Agriculture	\$20 per class
Art	\$25 per class
Photography	\$25 per class
Arts & Humanities	\$20 per class
Band	\$20 per class
Business Classes	\$20 per class
FACS Food Classes	\$80 per class
FACS	\$10 per class
Health Science	\$20 per class
Information Tech./Media/Web	\$20 per class
Math	\$7 per class
Nursing Fee	\$5 per student
Phys. Ed.	\$3 per class
Engineering/PLTW	\$20 per class
CADD 100/200 blueprint reading	\$40 per class
Science Survey, ICP, Biology courses, Anatomy & Physiology, Physics, & Chemistry courses	\$15 per class

Chromebooks. Replacement costs for charger (\$20), protective sleeve (\$5). Dues for student clubs and organizations will be in addition to the above fee schedule. One-half of your total fees should be paid or a fee payment schedule set up by the second Tuesday in October. The remaining fees are due on the second Tuesday of March or a fee payment schedule must be set up. If these requirements have not been met, students may not be allowed to participate in any extracurricular activities, including but not limited to athletics, band, prom and other dances, clubs, field trips, etc. Dues for student clubs and organizations will be in addition to the above fee schedule.

#16-129 ENHANCE THE CLASSIFICATION OF FUND BALANCES THROUGH GASB 54

Commit and constrain the funds of \$1,701,241 as follows: Committed Category - \$1,577,241; Restricted Category - \$124,000; Furthermore, assign funds in the amount of \$1,028,871.00 passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Ruffli. 3 Yeas - 0 Nays.

#16-130 FIRST READING OF CHANGES TO THE 2016-2017 CODE OF CONDUCT

Motion to acknowledge the First Reading of the following revisions to the Trigg County Schools Code of Conduct for 2016-2017: Cover page: Added Updated logo, Change 2015-2016 to 2016-2017
Page 1: Added Gayle Ruffli

Page 2: Updated page numbers to correspond with changes to the Code of Conduct, Added Special Education/Child Find 26

Page 11: Added Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

- 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event
- 2. That disrupts the education process. This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

Page 17: **STUDENT DROPOFF KINDERGARTEN THROUGH THIRD (3RD) GRADE** For the safety of students in Kindergarten-3rd Grade Trigg County Schools requires a parent/guardian to be visible at the afternoon bus drop-off point. When the school bus arrives at a drop-off location and a parent/guardian is not visible the following consequences shall occur: 1st Occurrence - The student shall be returned to their school to be picked up by their parent/guardian; 2nd Occurrence - The student shall be returned to their school to be picked up by their parent/guardian; 3rd Occurrence - The student shall be returned to their school for parent/guardian pick up, bus riding privileges shall be revoked for five (5) school days, and the Director of Student Services shall be notified; 4th Occurrence - The student shall be returned to their school for parent/guardian pick up, bus riding privileges shall be revoked for twenty (20) days, and the Director of Student Services shall be notified; 5th Occurrence - The student shall be returned to their school for parent/guardian pick up, bus riding privileges shall be revoked for forty-five (45) days, and the Director of Student Services shall be notified; 6th Occurrence - The student shall be returned to their school for parent/guardian pick up, bus riding privileges shall be revoked for the remainder of the year, and the Director of Student Services shall be notified

Page 18 Changed Reporting of Code Violations to **REPORTING OF BULLYING AND OTHER INCIDENTS OF CODE VIOLATIONS** and added bullying or any other

Page 20-21: Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

- 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event:
- 2. That disrupts the education process. This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process. passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Jo Alyce Harper. 3 Yeas - 0 Nays.

#16-131 FIRST READING OF POLICY CHANGES FOR 2016-2017

Acknowledge first reading of the following Policy Updates for 2016-17 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Jo Alyce Harper. 3 Yeas - 0 Nays.

01.0	01.61	03.11
03.111	03.112	03.14
03.18	03.211	03.24
03.5	04.0	05.11
06.23	08.1121	08.1312
08.133	08.3	09.122
09.123	09.1231	09.12311
09.14	09.227	09.313
09.36	09.422	09.438

#16-132 REPORTS

A. Superintendent's Report - Mr. Hamby reported several trips coming up, including District of Innovation Retreat on June 14-15; and GRREC Summer Leadership Institute on June 2. Brenda Southwick's retirement luncheon will be June 17; World Archery Tournament begins on June 24. There are two upcoming opportunities for board members to receive in-service training.

B. Staff Reports – Mrs. Sumner reported over 20 staff members attended 4 days of PBL Coach training last week; Mrs. Sumner and two teachers recently attended a session on leveraging skill set facilitation training in

Washington, MO this week. Mr. Mangels mentioned a free health clinic being offered by FRYSC on June 9 and 10.

#16-133 ADJOURNMENT - TIME 7:56 PM

That the meeting be adjourned - Time 7:56 pm passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Rufli. 3 Yeas - 0 Nays.

Chairperson

Superintendent