

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Called Meeting**  
**June 11, 2015 7:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Ms. LaVern Baker  
Mr. Mike Davis  
Ms. Jo Alyce Harper

Absent Board Members:

Mr. Donnie Holland  
Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson, Treasurer	Terry Doyle
Mike Reinke, Cadiz Record	Robin Stevens, WKDZ Radio	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#15-149 APPROVAL OF AGENDA**

Motion for approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

**#15-150 CONSENT AGENDA**

- A. Approval of Minutes
- B. Acknowledge the Following Superintendent's Personnel Actions
- C. Leave of Absence
- D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
- E. Travel Requests
  1. Twelve (12) Trigg County High School Students to attend Basketball Camp on June 18-19, 2015 in Dexter MO
  2. Two students and one Faculty Sponsor to travel to Tell City High School, Tell City, IN on July 21-22, 2015 to gain theme ideas, best practices, and training on program features for yearbook program
- F. Approval of Annual Contracts or MOA's for Services
  1. Approval of Personnel MOA with Kentucky Department of Education for Pebbles Lancaster as Educational Recovery Specialist for 2015-16 school year
  2. Approval to sign Statement of Authority for the School Nutrition/Food Service Director authorizing Paula Dickerson and Rita Christy Hill authority to sign official documents in connection with operation of the National School Lunch Program
  3. Tri-State Mailing Systems, Inc. for lease of mailing machine, feeder and scale July 1, 2015 - June 30, 2016 (\$1,041.60) and maintenance for machine, feeder and scale (\$145.00)
  4. PSST Seamless Data Portal Annual Subscription Fee - District Data Repository (DDR) in the amount of \$1,575.00 and My Finance Subscription Fee in the amount of \$1,300.00 for a total of \$2,875.00 for 2015-2016
  5. Contract with WKEC (West Kentucky Educational Cooperative) for membership fees and services for 2015-2016 in the amount of \$5,986.61

6. Contract with Automated Building Concepts for preventative maintenance for automatic temperature control system in the amount of \$4,380.00 to be paid in semi-annual installments.
  7. Agreement with Air Source Technology for record maintenance program and six-month asbestos surveillance in the amount of \$1,600.00
  8. Contract with Extreme Networks (formerly Enterasys Secure Networks) in the amount of \$1,798.20 for maintenance support for all network equipment from 7/1/15 through 06/30/16
  9. Approval of the continuation Bond of Treasurer with RLI Insurance on Michelle Lea Wilson, District Finance Officer, for the penal sum of \$350,000.00
  10. Approve purchase of services with Frontline (formerly Aspex) for AppliTrack in the amount of \$1,804.11
  11. Contract with Pennyrile Fire Safety for inspections and monitoring in the amount of \$4,615.00
  12. Renewal of School Messenger (mass calling system) at a rate of \$1.30 per student for the 2015-2016 school year
  13. Service Agreement with Southern Exterminators effective 07/01/2015 to 06/30/2016 in the amount of \$300.00 per month for two regular visits with unlimited service guarantee and termite annual inspections totaling \$640.00 with a two-year option of renewal
  14. Software Maintenance Agreement with Imminent Technologies, Inc. for Annual Support Fee covering unlimited upgrades, updates and patches in the amount of \$1,000.00 from 7/2/2015 - 7/1/2016
  15. Approval of Cadiz Record Advertising Contract for 2015-2016 School Year in the amount of \$3,590.00
  16. WKDZ Proposal for School Related Events to be promoted with either sponsorship of those events or Ownership of the Event from August, 2015 - May, 2016 in the amount of \$5,375.00
  17. Purchase one year PowerPoint license for KSBA for Child Abuse: When & How to Report; Restraint & Seclusion; Section 504 Responsibilities to Students; Harassment In School Districts; HB91 Crime Reporting Requirements; Manifestation Determination; Student Records Confidentiality; and Student Records Confidentiality for Volunteers at a purchase price of \$250.00 per each license.
  18. FuelEducation Enterprise Enhanced License for school year 2014-15 in the amount of \$51,030.00
  19. Agreement with Northwest Evaluation Association for MAP for Primary Grades License Renewal (\$4,000.00); Web-Based MAP for Math, Reading and Language Renewal (\$20,000.00) - Full Year License (\$24,000.00)
  20. Tyler Technologies - MUNIS Application Hosting Fee for July 1, 2015- September 30, 2015 in the amount of \$1,560.80
  21. Approve payment of dues for membership in KSBA (Kentucky School Boards Association) in the amount of \$4,229.84
- G. Set Fuel Bid opening time and date as July 6, 2015 at 1:00 p.m. in the Conference Room in the Board of Education Building at 202 Main Street, Cadiz, KY 42211
- H. Set Classified Employee Physical Bid Opening time and date as July 6, 2015 at 1:30 p.m. in the Conference Room of the Board Of Education Building at 202 Main Street, Cadiz, KY
- I. Approval of Fundraiser for Middle School Softball
- J. Request for Primary School to Utilize \$2,000.00 NxGI Funds to register for UK Next Generation Leadership Academy
- K. Approval of Employment of Substitute Teachers with Emergency Certification
- L. Motion to approve the Trigg County Disclosure of Free and Reduced Price Policy Statement
- M. Depository Bond with Heritage Bank for the amount of 103% of the current daily balances
- N. Participation in the EPSB Emergency Non-Certified School Personnel Program
- O. Approval for Superintendent Travis Hamby to be away from Trigg County Schools for more than five days

#15-151 **REVIEW/TAKE ACTION ON HEALTH SERVICES CONTRACT**

Approval to accept the bid in the amount of \$39,900.00 from Graves County Health Department for school year 2015-2016 with an option to renew for two additional years passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

#15-152 **UPDATE ON CERTIFIED EVALUATION PLAN**

Approve Certified Evaluation Plan (CEP) for the 2015-2016 school year passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay – 0

#15-153 **ENHANCE THE CLASSIFICATION OF FUND BALANCES THROUGH GASB 54**

Approval to commit and constrain the funds in the amount of \$ \$1,641,217.00, and assign funds in the amount of \$1,023,473.00 CONSTRAIN FUNDS BROKEN DOWN passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

#15-154 **FIRST READING OF KSBA POLICY CHANGES FOR 2015-2016**

Approval to acknowledge the First Reading of new or revised policies 03.111, 03.12322, 03.13214, 03.162, 03.18, 03.211, 03.22322, 03.23214, 03.262, 04.32, 05.4, 05.42, 06.2, 06.342, 07.1, 07.111, 07.13, 07.16, 08.133, 08.2323, 08.3, 08.31, 09.111, 09.121, 09.122, 09.2, 09.211, 09.22, 09.224, 09.2241, 09.227, 09.34, 09.4261, 09.42811, 09.4361, 10.5 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

#15-155 **FIRST READING OF CHANGES TO THE 2015-2016 CODE OF CONDUCT**

Approval of recommended changes to the Code of Conduct for the 2015-2016 School Year with additional changes to be added before the second reading, including sections on Prohibition of Abuse of Staff, Telecommunication/Recording Devices and Visitors passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

#15-156 **APPROVAL OF THE 2015-2016 FEDERAL AND KDE (KENTUCKY DEPARTMENT OF EDUCATION) ASSURANCES**

Motion for the approval of the 2015-2016 Federal and KDE (Kentucky Department of Education) Assurances in draft form. This includes the following assurances: Local Education Agency: General Assurances No Child Left Behind Act (NCLB) Title I Part A Assurances: Improving Basic Programs No Child Left Behind Act (NCLB) Title I Part C Assurances: Education of Migratory Children No Child Left Behind Act (NCLB) Title I Part D Subpart 2 Assurances: Neglected & Delinquent No Child Left Behind Act (NCLB) Title II Part A Assurances: High Quality Teachers & Principals No Child Left Behind Act (NCLB) Title III Assurances: Language Instruction for Limited English Proficient and Immigrant Students No Child Left Behind Act (NCLB) Title VI Part B, Subpart 2 Assurances: Rural and Low-Income Schools Program No Child Left Behind Act (NCLB) Title X Part C Assurances: Stewart B. McKinney-Vento Homeless Assistance Act Carl D. Perkins Career and Technical Education Act Individuals With Disabilities Education Act (IDEA) Part B Assurances: Basic And Preschool Programs Child Nutrition and WIC Reauthorization Act of 2010, Section 204 Assurances: Local Wellness Policies State Preschool Program Assurances (Flexible Focus Fund) Professional Development Assurances (Flexible Focus Fund) Textbooks and Instructional Materials Assurances (Flexible Focus Fund) Gifted and Talented Assurances Extended School Services (ESS) Assurances (Flexible Focus Fund) Kentucky Education Technology Systems (KETS) Assurances and Universal Service Administrative Company (USAC) E-Rate Assurances passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

#15-157 **REVIEW/APPROVAL OF FACILITY AGREEMENT WITH ONE CHURCH FOR LONG-TERM USE OF FACILITIES**

Approval of Trigg County Board of Education entering into agreement with One Church for the use of Trigg County Public Schools Little Theater and Trigg County High School Media Center with terms in accordance to Facility Contract dated July 1, 2015 - December 31, 2015 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

#15-158 **SOUTHWEST COMMUNICATION (SWC) TO REDESIGN AND UPGRADE THE DOOR ACCESS SYSTEM IN THE AMOUNT OF \$5,074.00**

Approval for Southwest Communication to redesign and upgrade the door access system pending appropriate language and negotiation of contract passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

#15-159 **APPROVE PURCHASE OF READWRITE GOOGLE FOR DISTRICT USERS AT A COST OF \$1801.50 FROM TEXTHELP, INC.**

Approval for purchase of TextHelp Software in the amount of \$1,801.50 to replace ReadWrite Google passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

#15-160 **APPROVE DESIGNATION OF APPLICANT'S AGENT FOR FEMA**

Approve designation of Applicant's Agent Resolution and Certification to act as agent with FEMA passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

#15-161 **APPROVAL OF ADDITIONAL FEES FOR HIGH SCHOOL, MIDDLE, INTERMEDIATE AND PRIMARY SCHOOLS**

Approval of the following additional fees charged during the year by High School, Middle, Intermediate and Primary Schools passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. Voting: Aye – 3; Nay - 0

**Primary School Fees**

Music	\$3.00
Art	\$3.00
PE	\$3.00
Library	\$3.00
Computer	\$3.00
Total	\$15.00

**Intermediate School Fees**

Art	\$3.00
P.E.	\$3.00
Computer	\$3.00
Drama	\$3.00
Music	\$3.00
Total	\$15.00

**Middle School Fees**

TCMS Explore/Enrichment/Health services fee	\$25.00
TCMS Band	\$20.00
TCMS Beginning Band	\$10.00
TCMS Jazz Band	\$15.00
TCMS Sports Gate fee	\$4.00 per person per game
TCMS School Dance fee	\$3.00 per person per dance
Special Events	.25 - \$1.00 per person per event
TCMS Beta Club fee	\$20.00 per person
TCMS Field Trip fee	Cost of event/ticket plus cost of transportation
Overdue Library book fee	10 cents per book per day
Lost Library book fee	Replacement value of book
Lost/Damaged Textbook fee - Based on the following payment scale or the amount of damage to the book:	
	1-2 years old – 100%
	3-4 years old – 75%
	5-6 years old – 25%

**High School Fees**

There is a yearly textbook rental fee of \$8 per class for which textbooks, related resources, or novels are used (KRS 157.110). \*All students must pay a general technology fee of \$15. (increase of \$3 to support adoption and use of turnitin.com)

Special fees are assessed for certain classes, including the following:

Agriculture	\$20 per class
Art	\$25 per class
Photography	\$25 per class
Arts & Humanities	\$20 per class
Band	\$20 per class
Business Classes	\$20 per class
FACS Food Classes	\$80 per class
FACS	\$10 per class
*Health Science	\$20 per class
(increase of \$10 to support purchase of consumables in newly added pathways)	
Information Tech./Media/Web	\$20 per class
Math	\$7 per class
Nursing Fee	\$5 per student

Phys. Ed.	\$3 per class
Engineering/PLTW	\$20 per class
CADD 100/200 blueprint reading	\$40 per class
Science Survey, ICP, Biology courses, Anatomy & Physiology, Physics, & Chemistry courses	\$15 per class

Chromebooks. Replacement costs for charger (\$20), protective sleeve (\$5). Dues for student clubs and organizations will be in addition to the above fee schedule. One-half of your total fees should be paid or a fee payment schedule set up by the second Tuesday in October. The remaining fees are due on the second Tuesday of March or a fee payment schedule must be set up. If these requirements have not been met, students may not be allowed to participate in any extracurricular activities, including but not limited to athletics, band, prom and other dances, clubs, field trips, etc.  
Dues for student clubs and organizations will be in addition to the above fee schedule.

#15-162 **CANCEL JUNE 25, 2015 REGULAR SCHEDULED BOARD MEETING**

Cancellation of June 25, 2015 Regular Scheduled Board Meeting passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting: Aye – 3; Nay - 0

#15-163 **SUPERINTENDENT'S REPORT**

Amy Breckel is the new principal at the middle school; Mr. Hamby reported on events during the next few weeks, including Gala of Tables sponsorship, Project Enrich on June 13-16 and KICCS Program the week of June 22.

#15-164 **STAFF REPORTS**

**Beth Sumner**, Assistant Superintendent, reported on a Work-ready Initiative. A community input group will be framed as a community café and will be conducted in July to see what is needed.

#15-165 **TREASURER'S REPORT**

Michelle Wilson, Treasurer, reviewed April and May, 2015 Financials.

#15-166 **ADJOURNMENT – 8:42 PM**

That the meeting be adjourned at 8:42 pm passed with a motion by Ms. Jo Alyce Harper and a second by Ms LaVern Baker. Voting: Aye – 3; Nay - 0

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Chairperson

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Superintendent