

**RECORD OF BOARD PROCEEDINGS**  
**Regular Meeting**  
**August 25, 2016 7:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 7:02 PM:**

Present Board Members:

Ms. LaVern Baker  
Mr. Mike Davis  
Mrs. Gayle Ruffli

Absent Board Members:

Ms. Jo Alyce Harper  
Mrs. Sharon Simmons

**ATTENDING:**

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Robin Stephens, WKDZ Radio	Terry Doyle, Secy to Superintendent
Mary Garrison, Cadiz Record		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#16-713 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-714 CONSENT AGENDA**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Ruffli. Voting: 3 Yeas - 0 Nays.

- A. Approval of Minutes - August 11, 2016
- B. Acknowledge the Following Superintendent's Personnel Actions
  - Resignation:**  
Amanda Irvan HS Drama Coach effective 8/15/2016
  - New Hires:**  
Jesse Frye Middle School Assistant Football Coach effective 8/11/2016  
Cynthia Castleberry Substitute Health Service Assistant effective 8/15/2016  
Richard Johnson Middle/Intermed School PE Teacher effective 8/16/2016  
MeLinda Warren Substitute Bus Monitor effective 8/18/2016
- C. Leave of Absence
  - Kelly Emery Cafeteria Military Leave (Coast Guard Auxillary) 08/23/2016
- D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports  
Warrant dated 8/25/16 \$90,601.01
- E. Travel Requests
  - 1. Four (4) High School Students, One (1) Faculty Sponsor, and One (1) other Chaperone to travel to Carroll High School in Fort Wayne, IN for a wrestling tournament on September 10-11, 2016
  - 2. One (1) high school student, one (1) faculty sponsor, and two (2) other chaperones to travel to the State Capitol in Frankfort, KY on September 19-20, 2016 to honor Trigg County student who is one of the GEAR UP students of the year
- F. Approval of Annual Contracts or MOA's for Services
  - 1. Approve Memorandum of Agreement between Madisonville Community College and Trigg County School District for clinical education component in the Occupational Therapy Assistant Program

2. Authorize superintendent to sign contract renewals for the following once appropriate contract language has been negotiated: Fuel Ed, Reading Plus, Brain Pop, Achieve 3000, Edmentum (Study Island & Reading Eggs), Pearson Math XL, and Renaissance Learning

G. Amend motion made on August 11, 2016 on tax levies to include aircraft, both recreational and non-commercial, and watercraft, non-commercial out of state or Coast Guard registered under tangible/personal tax rate of 50.6 cents per \$100 of assessed property value

H. Approve painting and sign to be placed on the football tunnel that includes advertising of Klassy Kreations

I. Approval for two (2) School-wide fundraisers through PTAs in Primary and Intermediate Schools by Paragon Promotion, Inc. from September 1, 2016 to May 1, 2017

**#16-714 REMOVE 2014 KETS OFFERS OF \$19,019.00 AND \$11,411.00 OUT OF ESCROW AND MATCH FUNDS**

Remove 2014 KETS Offers of \$19,019.00 and \$11,411.00 out of escrow and match funds passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-175 DISCUSSION/APPROVAL OF AUDUBON FULL UTILIZATION AGREEMENT FOR 2016-17**

Approval of the Local Agreement for Cooperation on Full Utilization of Head Start for school year 2016-2017 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-176 AMEND TRANSPORTATION REORGANIZATION MOTION FROM THE MAY 28, 2016 MEETING**

Amend Transportation Reorganization Motion from the May 28, 2016 Meeting to reinstate a full time transportation director commensurate with the FY 15 salary level with appropriate COLA that was provided to all employees in FY 16; eliminate the Asst. Transportation Director position; retain the dispatch clerk; and acknowledge that Mr. Ladd, Director of Operations, will assume the responsibilities of the District Athletic Director and provide administrative assistance at Trigg County High School passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Ruffli. Voting: 3 Yeas - 0 Nays.

**#16-177 APPOINT CERTIFIED EMPLOYEE TO THE CERTIFIED EVALUATION APPEALS PANEL FOR 2016-2017 SCHOOL YEAR**

Appoint Mr. Shannon Burcham as the member and Ms. Amy Breckel as the alternate to serve on the certified evaluation appeals panel for the 2016-2017 school year passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-178 APPROVAL FOR SHORTENED DAY FOR AN INTERMEDIATE SCHOOL STUDENT**

Approval of a shortened school day for a student at Trigg County Intermediate School for the 2016-2017 school year passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-179 APPROVAL FOR SHORTENED DAY FOR A HIGH SCHOOL STUDENT**

Approval of a shortened school day for a student at Trigg County High School for the 2016-2017 school year passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Ruffli. Voting: 3 Yeas - 0 Nays.

**#16-180 APPROVE SUBMISSION OF KDE PRESCHOOL PARTNERSHIP GRANT APPLICATION**

Approve submission of Tier 1 Preschool Partnership Grant in the amount of \$25,000 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-181 CONSIDER/TAKE APPROPRIATE ACTION TO CREATE AN EXTRA DUTY POSITION AND APPROVE JOB DESCRIPTION FOR SYNERGY COORDINATOR AT TRIGG COUNTY MIDDLE SCHOOL TO BE PAID FROM SCHOOL FUNDS**

Approve the creation of the Synergy Coordinator Extra Duty Position and approve the job description passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Ruffli. Voting: 3 Yeas - 0 Nays.

**#16-182 REVIEW/APPROVE USE OF DISTRICT PROPERTY BY THE WAY TO PARK VOLUNTEER CAMPERS ON OLD BUS PARKING AREA FROM SEPTEMBER 11-23, 2016**

Use of District Property by The Way to park volunteer campers on Old Bus Parking Area from September 11-23, 2016 passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. Voting: 3 Yeas - 0 Nays.

**#16-183 ACKNOWLEDGE REVIEW OF GRADING PROCEDURE 08.221**

Acknowledge Review of Grading Procedure 08.221 passed with a motion by Mrs. Gayle Rufli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-184 SCHEDULE A SPECIAL CALLED JOINT SBDM/BOARD MEETING ON THURSDAY, OCTOBER 20, 2016 AT 6:00 P.M. AND CANCEL REGULAR MEETING OF OCTOBER 27, 2016**

Schedule a special called meeting on Thursday, October 20, 2016, at 6:00 p.m. for the purpose of the annual joint meeting with SBDM in the Trigg County High School Media Center passed with a motion by Mrs. Gayle Rufli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

**#16-185 SUPERINTENDENT'S REPORT**

Mr. Hamby reported the 13<sup>th</sup> Annual Meet & Greet was well attended, with 31 success stations and 409 attendees who signed in. The ribbon cutting for the newly-remodeled cafeteria was also well attended. Mr. Hamby thanked FNB for their financial support through their Spirit Debit Card rewards program and thanked the staff members who spearheaded the remodel.

A.1. Schools' Financial Reports – July 31, 2016

**#16-186 BOARD REPORTS**

Ms. Baker had someone in her district inquire about why there isn't a crosswalk by the high school. The request for a crosswalk will be included in the plans submitted to the city for the parking lot across the street from the high school.

Mr. Davis commented on the nice crowd at the Annual Meet & Greet.

**#16-187 MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) (C) DISCUSSIONS OF PROPOSED OR PENDING LITIGATION AGAINST OR ON BEHALF OF THE PUBLIC AGENCY; AND 61.180 (1) (B) DELIBERATIONS ON THE FUTURE ACQUISITION OR SALE OF REAL PROPERTY BY A PUBLIC AGENCY, BUT ONLY WHEN PUBLICITY WOULD BE LIKELY TO AFFECT THE VALUE OF A SPECIFIC PIECE OF PROPERTY TO BE ACQUIRED FOR PUBLIC USE OR SOLD BY A PUBLIC AGENCY AND;KRS 61.810 (1)(F)FOR THE PURPOSE OF DISCUSSIONS OR HEARINGS WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE, OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE, MEMBER, OR STUDENT WITHOUT RESTRICTING THAT EMPLOYEE'S, MEMBER'S, OR STUDENT'S RIGHT TO A PUBLIC HEARING IF REQUESTED**

Motion passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. Voting: 3 Yeas - 0 Nays.

**#16-188 MOTION TO ADJOURN EXECUTIVE SESSION**

Motion to adjourn Executive Session at 9:15 passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. Voting: 3 Yeas - 0 Nays.

**#16-189 ADJOURNMENT**

Motion that the meeting be adjourned - 9:15 passed with a motion by Mrs. Gayle Rufli and a second by Ms. LaVern Baker. Voting: 3 Yeas - 0 Nays.

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Chairperson

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Superintendent