

**RECORD OF BOARD PROCEEDINGS**  
**Regular Board of Education Meeting**  
**December 08, 2016 7:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 7:04 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Mrs. Gayle Rufli  
Mrs. Sharon Simmons

Absent Board Members:

Ms. LaVern Baker

**ATTENDING:**

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Holly Greene, Treasurer	Terrye Doyle, Secy to Superintendent
Ann Taylor, Principal	Robin Stephens, WKDZ Radio	Jim Wallace
Shannon Burcham, Principal	Faye Stevens, Instructional Coordinator	Tim McGinnis
Amy Breckel, Principal	Matt Ladd, Dir. Of Operations	Geneva Parris
Paula Dickerson, Food Svc. Director		Judy Davis

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#16-263 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Rufli. 4 Yeas - 0 Nays.

**#16-264 MOTION TO RECESS FOR VISITS TO MIDDLE SCHOOL/HIGH SCHOOL FOR SUMMIT at 7:16 PM**

Recess meeting for the purpose of visiting High School/Middle School passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. 4 Yeas - 0 Nays.

**#16-265 RECONVENE MEETING @ 7:58 PM**

Reconvene meeting passed with a motion by Mrs. Gayle Rufli and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-266 DELEGATIONS & RECOGNITIONS**

On behalf of the students, staff, and the board, Mr. Hamby thanked Mike Davis for his 24 years of serving Trigg County School Students as a board member, ten of which as Chairman of the board. Previous superintendents, administrators, and other board members praised Mr. Davis for his energy and devotion to the students of Trigg County. A gift was presented and a short reception followed

**#16-267 TREASURER'S REPORT**

Ms. Holly Greene reviewed financials and YTD budget data through November 30, 2017 and stated accounts were in line as projected.

**#16-268 CONSENT AGENDA**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

A. Approval of Minutes

A.1 11/10/16

A.2 11/29/16

B. Acknowledge the Following Superintendent's Personnel Actions

**Employment:**

Elizabeth Foster	Substitute Custodian	effective 11/9/2016
Bonnie Cross	Marching/Percussion Band Paraprofessional	effective 11/17/2016
Carol Martin	Primary School ESS Tutor	effective 11/11/2016
Denise Sparks	Primary School ESS Tutor	effective 11/11/2016
Denise Young	Middle School Social Studies ESS Tutor	effective 11/17/2016
Brittney Stewart	Middle School Language Arts ESS Tutor	effective 11/17/2016
Brittan Rickard	Middle School Science ESS Tutor	effective 11/17/2016
Richard Johnson	Middle School Baseball Coach	effective 11/17/2016
Sarah Hawkins	Middle School Language Arts ESS tutor	effective 11/17/2016
Scotty Hampton	Maintenance Technician	effective 11/28/2016
Hope Bailey	200-Day Night Custodian	effective 12/12/2016

**Resignation:**

Christopher Lancaster	240-Day Custodian	effective 11/21/2016
Meredith Ramsey	Middle School Head Girls' Softball Coach	effective 11/29/2016

**Suspension:**

Rcinia Baker	Bus Driver	one (1) day
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C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

C.1. Warrant 11/18/16

C.2. Warrant 11/25/16

C.3. Warrant 12/9/16

D. Travel Requests

D.1. One student traveled to Indianapolis, IN on November 18-20, 2016 with Graves County DECA Advisor to participate in DECA Conference as state officer. Source of funding-DECA

D.2. Thirty Five Students, Three Faculty Sponsors and Five other Chaperones traveled to Louisville, KY on November 20-22, 2016 for Kentucky Youth Assembly to debate and vote on passages of legislature

D.3. Nine Students, One Faculty Sponsor and Three Chaperones to travel to McGavock, TN on December 9-10, 2016 to participate in a wrestling tournament

D.4. Nine Students, One Faculty Sponsor and Three Chaperones to travel to Beech, TN on December 17, 2016 to participate in a wrestling tournament

D.5. Sharon Simmons to travel to Frankfort, KY January 4-5, 2017 to attend KSBA Legislation Education Advocacy Day

D.6. Nine Students, One Faculty Sponsor and Three Chaperones to travel to Father Ryan High School in Nashville, TN on January 6-7, 2017 to participate in a wrestling tournament

D.7. Nine Students, One Faculty Sponsor and Three Chaperones to travel to either Fort Knox, KY or Lindsey Wilson College in Columbia, KY on January 27-28, 2017 to participate in a wrestling tournament, depending on tournament placement

D.8. Up to Nine Students, One Faculty Sponsor and Three Chaperones to travel to Lexington, KY on February 16-19, 2017 to participate in state varsity wrestling tournament, depending on tournament placement

D.9. 65 Thoroughbred Academy Students, Seven Faculty Sponsors and Three Chaperones to travel to the Nashville Symphony, Nashville, TN on January 12, 2017

E. Approval to declare attached list of textbooks from Middle School as Surplus

**#16-269 APPROVE PARTIAL PAYMENT ON APPLICATION NO. 1 TO ICI MECHANICAL, LLC., PADUCAH, KY IN THE AMOUNT OF \$31,050.00 FOR THE BAND ROOM HVAC MAINTENANCE/ENHANCEMENT PROJECT**

Payment No. 1 to ICI Mechanical, LLC in the amount of \$31,050.00 for work completed to date for the high school band room HVAC Maintenance/Enhancement Project passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. 4 Yeas - 0 Nays.

**#16-270 APPROVE SCHEMATICS FOR THE DESTRUCTION OF HOUSES LOCATED AT 186 MAIN STREET, CADIZ, KY; 233 MAIN STREET, CADIZ, KY; AND 237 MAIN STREET, CADIZ, AND THE CREATION OF A PARKING LOT AT 186 MAIN STREET, CADIZ, KY IN THE AMOUNT \$88,000**

Approval of the schematics for the destruction of houses located at 186 Main Street, Cadiz, KY; 233 Main Street, Cadiz, KY; and 237 Main Street, Cadiz, and creation of parking lot at 186 Main Street passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-271 APPROVE BG-3 FOR SUBMISSION TO KDE FOR THE DEMOLITION OF HOUSES LOCATED AT 186 MAIN STREET, CADIZ, KY; 233 MAIN STREET, CADIZ, KY; AND 237 MAIN STREET, CADIZ, AND CREATION OF PARKING LOT AT 186 MAIN STREET**

Approval of BG-3 for the for submission to KDE for building demolition of houses located at 186 Main Street, Cadiz, KY; 233 Main Street, Cadiz, KY; and 237 Main Street, Cadiz, and creation of parking lot at 186 Main Street passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-272 SET DATE FOR HEARING TO REVIEW WELLNESS REPORT**

Set date for a public forum to present plan to improve school nutrition and physical activity within the district as January 26, 2017 at 6:30 PM passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-273 ACKNOWLEDGE REVIEW OF ADMINISTRATIVE PROCEDURES 06.32 AP.1; 09.11 AP.21; 09.12 AP.1; 09.121 AP.1**

Acknowledge Review of Administrative Procedures 06.32 AP.1; 09.11 AP.21; 09.12 AP.1; 09.121 AP.1 passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. 4 Yeas - 0 Nays.

**#16-274 AMEND JOB DESCRIPTION FOR PRESCHOOL INSTRUCTIONAL ASSISTANT**

Amendment of Job Description for Preschool Instructional Assistant to include applicants who are currently enrolled in a program to obtain their CDA and that it will be completed within one year of employment passed with a motion by Mrs. Gayle Ruffli and a second by Mrs. Sharon Simmons. 4 Yeas - 0 Nays.

**#16-275 ACKNOWLEDGE REVIEW OF ACHIEVEMENT GAP REPORTS FROM ALL SCHOOLS AND DELIVERY TARGETS PERFORMANCE**

Acknowledge Review of Achievement Gap Reports from all Schools and Delivery Targets Performance passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-276 APPROVE THE COMPREHENSIVE DISTRICT IMPROVEMENT PLAN – DECEMBER, 2016**

Approve the District Improvement Plan as presented passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. 4 Yeas - 0 Nays.

**#16-277 DISCUSSION OF SUPERINTENDENT'S EVALUATION**

Trigg County School Board members discussed their annual evaluation of Superintendent Travis Hamby. Board chairman Mike Davis says board members are happy with Hamby's leadership, giving him the highest possible rating in all evaluation areas.

**#16-278 ADOPTION OF THE SUMMATIVE EVALUATION OF THE SUPERINTENDENT**

Adoption of Summative Evaluation of the Superintendent passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.

**#16-279 SUPERINTENDENT'S REPORT**

Mr. Hamby shared results of a recent Energy Report KDE published, in which Trigg County District was ranked Number 9 in the state in energy efficiency, moving from 60.2 EIU in 2010 to 37.8 EIU in 2016.

Directors' Reports were included for review. TCIS Exhibition Night was being held this evening. School Activity Reports were included for October, 2016.

**#16-280 STAFF REPORTS**

Director of Student Services – Mr. Mangels reported on a program in which he and Wendy Mize participated, providing mental health triage within school systems. Mr. Mangels encourages each school to send one person from each school to this excellent program.

**#16-281 BOARD REPORTS**

All Board Members expressed very positive impressions of the student's presentations this evening during the school visit. There is a clear difference from last year.

**#16-282 ADJOURNMENT – 10:32 PM**

The meeting was adjourned at 10:32 p.m. with a motion by Ms. Jo Alyce Harper and a second by Mrs. Gayle Rufli. 4 Yeas - 0 Nays.

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Chairperson

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Superintendent