

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**December 10, 2015 7:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 6:56 PM:**

Present Board Members:

Ms. LaVern Baker  
Mr. Mike Davis  
Ms. Jo Alyce Harper  
Mrs. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

**ATTENDING:**

Travis Hamby, Superintendent	James Mangels, Dir. Of Student Services & Personnel	Michelle Wilson, Treasurer
Howell Hopson, Bd. Attorney	Robin Ford-Stagner, G/T Coord.	Amy Breckel, Principal
Anna Gentry, Kem Duguid	John Rittenhouse, WKDZ Radio	Terrye Doyle, Secy to Superintendent
Mareanah Frye	Shawn Perry	Akeisha Peek
Jakashea Martin	Alexander Perry	DeAnna Ladd
Donald Cardale Bacon I	Anison Russell	Gabby Lewis
Donald Cardale Bacon II	Tamika Radford	Kylie Carlson
Aaliyah Bacon	Angie Lane	Emma Bacon
	Andrea Hampton	LaDonna Diggs
		Mason Shelton

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#15-297 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

**#15-298 DELEGATIONS AND RECOGNITIONS**

Donald Cardale Bacon II was recognized and congratulated by the board for obtaining his GED through Adult Education.

**#15-299 RECESS FOR THE PURPOSE OF VISITING THE HIGH SCHOOL at 7:20 PM**

Recess for the Purpose of Visiting the High School passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-300 RECONVENE**

Motion to reconvene passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. **4 Yeas - 0 Nays.**

**#15-301 DELEGATIONS & RECOGNITIONS**

- A. Idea Fest Student Report** – Mrs. Stagner introduced students who attended the Idea Fest in Louisville last month. Two students shared their project and reactions to the event and thanked the Board for the opportunity to attend.
- B. Anna Gentry, Kem, Duguid & Associates** – The auditors’ report expressed an unqualified opinion on the financial statements of Trigg County School District. No instances of noncompliance material to the financial statements of Trigg County School District were disclosed during the audit. No significant

deficiencies in internal control over major federal award programs were disclosed during the audit of Trigg County School District. (A complete copy of the audit report is on file in the Central Office.)

**#15-302 TREASURER'S REPORT**

Mrs. Wilson reported current financials are in line with the working budget.

**#15-303 REPORTS BY PRINCIPALS**

**A. High School Report** – Mr. Burcham reviewed high school TELL Survey Results for Fall, 2015. A copy of the presentation can be viewed in Central Office.

**B. Middle School Report** –Mrs. Breckel reviewed middle school TELL Survey Results for Fall, 2015. A copy of the presentation can be viewed in Central Office.

**C. Summit Basecamp Presentation** - Principals made a presentation to introduce Summit Basecamp, which supports schools across the country in implementing a personalized, student-driven learning model in 2016-17 through its Basecamp pilot program.

**#15-304 CONSENT AGENDA**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

**A. Approval of Minutes** – 11/22/15

**B. Acknowledge the Following Superintendent's Personnel Actions**

**Resignations:**

Dori Sheehan, High School Asst. Girls Basketball Coach, effective 11/18/2015

Stephanie Noel, Substitute Teacher, effective 11/19/2015

Anthony Jolly, Permanent Substitute Bus Driver, effective 12/18/2015

**Employment:**

Maureen Llarena, High School Next Generation Curator (1/2) Extra-duty, effective 12/7/2015

Brandy Woodall, High School Next Generation Curator (1/2) Extra-duty, effective 12/7/2015

Sharon Wilmes, Substitute Food Service Worker, effective 11/23/2015

Christopher Lancaster, 240 Day Custodian, effective 12/7/2015

Bonnie Bryant, Substitute Bus Monitor, effective 12/7/2015

Richard Larson, Substitute Teacher, effective 12/10/2015

**C. Leave of Absence**

Kristen Long, FMLA, Middle School, 8th Grade Reading, 12/08/15 through 01/06/16 (tentative return date)

Scott Hill, military leave, High School Biology Teacher, 12/7/15 through 12/11/15

Aimee Keeler, FMLA/Maternity, Kindergarten Instructional Assistant, 12/21/2015 through 02/01/2016 (Return depends on actual date of birth, 6 weeks)

**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

1. Warrant 12/10/15 \$206,835.20

**E. Travel Requests**

1. One student and one faculty member to travel to Louisville, KY January 15-16, 2016 for the DECA Executive Council Meeting

2. Fifteen students, three faculty sponsors, and two other sponsors to travel to Bowling Green, KY on December 28-30, 2015 for varsity basketball Christmas tournament

3. Approval for four (4) staff from Trigg County High School, and possibly two (2) other staff members from school and/or district to visit schools in the Kettle Moraine and Waukesha school districts in Wisconsin. Both school districts have schools that are doing extraordinary work in Personalized Learning. Specific dates of travel to be determined by availability in those districts (considering January 18 & 19). Funding for the trip would be a combination of district and school funds.

4. Approval for up to eight (8) member team, including teachers, principals, district admin, and board members, to participate in the Deeper Learning Conference in San Diego, CA, March 23-25, 2016.

5. Approval for superintendent to participate in AASA Collaborative in Phoenix, AZ on February 10, 2016 (Expenses will be covered by AASA); approval for superintendent to participate in National Facility Masters Conference in Myrtle Beach, SC, February 21 - 24, 2016 (Expenses covered by state and national school plant managers association); approval for superintendent to a participate in Deeper Learning

Conference in San Diego, CA, March 23-25, 2016 (expenses covered by General Funds, Superintendent Travel)

**F. Approval of Annual Contracts or MOA's for Services**

1. Renewal of MOA between US Army Garrison, Ft. Campbell, KY and Trigg County Board of Education for the use of TCHS as a potential facility for Installation to utilize if a decision is made to activate the Continuity of Operations Program (COOP) if an emergency requires the Installation to relocate from Fort Campbell
2. Renew service agreement, pending appropriate contract language, with ThyssenKrupp for service to the elevator and stair lift in Trigg County Primary and Intermediate Schools and the elevator at Trigg County Middle School
3. Approval of Contract with Bell Engineering, pending appropriate contract language, for demolition work in the amount of \$10,500.00

**G. Acknowledge and Review Final KETS Technology Activity Report FY 15-16**

**H. Declare list of technology and audio-visual items owned by the Trigg County School System but no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute.**

Item Description	Serial #	Trigg ID #
Dell Optiplex 745 Desktop	G661CD1	11963
Dell Optiplex 745 Desktop	64QTRC1	11932
Dell Optiplex 745 Desktop	C661CD1	11942
Dell Optiplex 745 Desktop	2761CD1	11961
Dell Optiplex 745 Desktop	GV7FYC1	11859
Dell Optiplex 745 Desktop	2961CD1	12004
Dell Optiplex 745 Desktop	C342ZC1	
Dell Optiplex 745 Desktop	3JPYBD1	11956
Dell Optiplex 745 Desktop	8KPYBD1	11941
Dell Optiplex 745 Desktop	5X7FYC1	11869
Dell Optiplex 745 Desktop	CX7FYC1	11862
Dell Optiplex 745 Desktop	HY7FYC1	11864
Dell Optiplex 745 Desktop	4W7FYC1	11858
Dell Optiplex 745 Desktop	2V7FYC1	11854
Dell Optiplex 745 Desktop	F542ZC1	11873
Dell Optiplex 745 Desktop	4561CD1	12008
Dell Optiplex 745 Desktop	6JPYBD1	11954
Dell Optiplex 745 Desktop	FCPYBD1	11936
Dell Optiplex 745 Desktop	1CPYBD1	11943
Dell Optiplex 745 Desktop	D861CD1	11957
Dell Optiplex 745 Desktop	9BPYBD1	11955
Dell Optiplex 745 Desktop	D461CD1	12019
Dell Optiplex 745 Desktop	CB61CD1	12006
Dell Optiplex 745 Desktop	7HPYBD1	11968
Dell Optiplex 745 Desktop	1961CD1	12013
Dell Optiplex 745 Desktop	JGPYBD1	11944
Dell Optiplex 755 Desktop	3GGZNG1	12335
Dell Optiplex 760 Desktop	68R6MJ1	
Dell Optiplex 760 Desktop	8YWZ9K1	12875
Dell Optiplex 760 Desktop	2S0F5J1 12522	
Dell Optiplex 760 Desktop	2S0M5J1	12511
Dell Optiplex 380 Desktop	6CRBNL1	12648
Dell Optiplex 380 Desktop	6CCBNL1	12610
Dell Optiplex GX50 Desktop	1D8NL11	
Brother IntelliFax 2820	U61325M5J424054	
Brother Laser Printer HL-1440	U60066K4J335022	
Compaq DeskPro 6725BJ52Q678	10474	
HP DeskJet 840c CN0B51P1ZF		
HP DeskJet 840c CN0B51P290		

HP DeskJet 812c CN9AF1N13Q  
 HP LaserJet 1300CNBB266253  
 HP DeskJet 648c MX0CB1221J  
 HP DeskJet 1056 CN27L1BHST  
 HP DeskJet F340 CN65QFZ06J  
 HP DeskJet 6540 MY5664R115  
 HP DeskJet D2660 TH94P1319X  
 HP LaserJet 425on CNGXH09694 11643  
 HP LaserJet 1300CNCf066884  
 HP DeskJet 940c MY16I690PG  
 HP LaserJet 4200N CNBX408377  
 HP DeskJet 3650 TH439141CN 10967  
 Kodak ESP 5250 G051895  
 Kodak ESP 5250 G033738  
 Kodak ESP 5250 G160452  
 Kodak ESP 5250 G051885  
 Kodak ESP 5250 G022411  
 Kodak ESP 5250 G033101  
 NEC NP500 8400020EC 12828  
 iMac W86274AFU2N 11764  
 iMac W86274A8U2N 11760  
 iMac OP71917YVUY 11907  
 iMac W86271PQU2N 11762  
 iMac W862749XU2N 11761  
 iMac W862746WU2N 11763  
 iMac W86274ABU2N 11766  
 iMac W862747WU2N 11759

**#15-305 ACKNOWLEDGE THE REVIEW OF THE REPORT TO THE BOARD BY KEM, DUGUID & ASSOCIATES ON AUDIT FINDINGS FY 2015 AND ACCEPT THE AUDIT FINDINGS**

Motion for the approval to acknowledge the review of the report to the Board by Kem, Duguid & Associates on Audit Findings FY 2015 and Accept the Audit Findings passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. **4 Yeas - 0 Nays.**

**#15-306 TELL SURVEY RESULTS - ACKNOWLEDGE REVIEW OF THE DISTRICT TELL SURVEY RESULTS FROM SPRING 2015**

Acknowledge review of the District TELL Survey Results from Spring 2015 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-307 ACKNOWLEDGE REVIEW OF THE SCHOOL IMPROVEMENT PLANS FOR TRIGG COUNTY HIGH SCHOOL, TRIGG COUNTY MIDDLE SCHOOL, TRIGG COUNTY INTERMEDIATE**

Acknowledge review of the School Improvement Plans for Trigg County High School, Trigg County Middle School, Trigg County Intermediate School and Trigg County Primary School passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-308 PROVIDE TENTATIVE APPROVAL FOR USE OF TRIGG COUNTY HIGH SCHOOL PERDUE FIELD FOR THE NATIONAL NASA SPACE GRANT ECLIPSE BALLOON EVENT FOR 2017**

Tentative approval for use of Trigg County High School Perdue Field for the national NASA Space Grant Eclipse Balloon Event for 2017 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

**#15-309 GRADING PRACTICES STUDY GROUP RECOMMENDATIONS/APPROVE THE RECOMMENDATIONS OF THE GRADING PRACTICES STUDY GROUP**

Approve the recommendations of the Grading Practices Study Group passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

**#15-310 APPROVAL TO SUBMIT SUMMIT BASECAMP APPLICATION**

Approval to submit Summit Basecamp Application passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. **4 Yeas - 0 Nays.**

**#15-311 APPROVAL TO SUBMIT APPLICATION FOR ASSESSMENT FOR LEARNING PROJECT**

Approval to submit application for Assessment for Learning Project passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-312 SET DATE FOR HEARING TO REVIEW WELLNESS REPORT**

Set date for Public Forum to present a plan to improve nutrition and physical activities as January 28, 2016 at 6:30 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons. **4 Yeas - 0 Nays.**

**#15-313 ACKNOWLEDGE RESIGNATION OF DONNIE HOLLAND FROM BOARD OF EDUCATION**

Acknowledge receipt of letter of resignation from Donnie Holland from the Trigg County Board of Education effective December 10, 2015 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-314 STAFF REPORTS**

1. **Superintendent** – Mr. Hamby reported approximately 140 people attended the film screening of Beyond Measure on November 30. Two additional screenings will occur on growth day, January 4 and the public is invited. He also reviewed calendar events for the month of December, including Central Office Open House on December 14, Staff Breakfast on December 18, Christmas Break from December 21-January 5.
2. **Other Director Reports** – Reports were disseminated to the Board.

**#15-315 MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) FOR THE PURPOSE OF DISCUSSIONS OR HEARINGS WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE, OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE, MEMBER, OR STUDENT WITHOUT RESTRICTING THAT EMPLOYEE'S, MEMBER'S, OR STUDENT'S RIGHT TO A PUBLIC HEARING IF REQUESTED at 10:53 PM.**

Motion to enter into Executive Session per KRS 61.810 for passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. **4 Yeas - 0 Nays.**

**#15-316 MOTION TO ADJOURN EXECUTIVE SESSION – 11:27 PM**

**#15-317 ADJOURNMENT – 11:28 PM**

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Chairperson

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Superintendent