

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Board of Education Regular Meeting**  
**December 11, 2014 7:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 7:02 PM:**

Present Board Members:

Ms. LaVern Baker  
Mr. Mike Davis  
Ms. Jo Alyce Harper  
Mr. Donnie Holland  
Mrs. Sharon Simmons

**ATTENDING:**

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent	James Mangels, Dir. Of Student
Paula Dickerson, Food Services	Of Instruction	Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson, Treasurer	Terrye Doyle
Franklin Clark, Cadiz Record	John Rittenhouse, WKDZ Radio	Michelle Wilson
Shannon Burcham, HS Principal	Kristi Miller, MS Principal	Faye Stevens, Secondary
Brandon Sheldon	Kristen Arflack	Instructional Supervisor
Kelly McGill	Hailey Walker	Dillon Wallace

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-274 **APPROVAL OF AGENDA**

Motion for the approval of the agenda passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons. Voting Aye-5; Nay-0

#14-275 **DELEGATIONS & RECOGNITIONS**

Kristin Arflack, Kelly McGill, and Brandon Sheldon; College Practicum; Hailey Walker and Dillon Wallace, Leadership Class Members; Anna Gentry, Kem Duguid & Associates

#14-276 **RECESS FOR THE PURPOSE OF VISITING THE TRIGG COUNTY HIGH SCHOOL AND MIDDLE SCHOOL TIME 7:09 PM**

Motion to Recess for the Purpose of Visiting the Trigg County High School and Middle School at 7:09 PM passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. Voting Aye-5; Nay-0

#14-277 **RECONVENE**

Motion to reconvene passed with a motion by Mrs. Jo Alyce Harper and a second by Ms. LaVern Baker. Voting Aye-5; Nay-0

#14-278 **REPORT OF AUDIT FINDINGS FY14**

Anna Gentry of Kem, Duguid and Associates reported on audit findings FY14. The auditors' report expressed an unqualified opinion on the financial statements of Trigg County School District. No instances of noncompliance material to the financial statements of Trigg County School District were disclosed during the audit. No significant deficiencies in internal control over major federal award programs were disclosed during the audit of Trigg County School District. (A complete copy of the audit report is on file in the Central Office.)

#14-279 **REPORTS BY PRINCIPALS**

- A. Shannon Burcham, High School Principal, presented the High School CSIP progress report, a copy of which is available for review in Central Office.
- B. Kristi Miller, Middle School Principal, presented the Middle School CSIP progress report, a copy of which is available for review in Central Office

#14-280 **CONSENT AGENDA**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion from Mrs. JoAlyce Harper and a second by Mrs. Sharon Simmons. Voting Aye-5; Nay-0

- A. Approval of Minutes
  - November 13,2014
  - December 9, 2014
- B. Superintendent's Personnel Report

**RESIGNATIONS:**

Ann Hiter, Primary School Teacher, effective 12/01/14

**NEW HIRES:**

Anita Thomas, Substitute Teacher, effective 8/1/14  
Lisa Proffitt, After School Monitor, effective 10/05/14  
Meagan McAllister, Substitute Bus Monitor, effective 10/17/14  
Camala Latham, After School Monitor, effective 11/18/14  
Margo Leneave, ESS Daytime Tutor/Reading and Math, effective 11/21/14  
J. Rodman Redd, ESS Daytime Tutor/Reading and Math, effective 11/21/14  
Jarod Akers, Middle School Baseball Coach, effective 11/17/14  
Denise Croft, Substitute Teacher, effective 8/5/14  
Robert Proffitt, Substitute Bus Driver, effective 11/20/14  
Judy Chapman, ESS Daytime Tutors Reading and Math, effective 11/19/14  
Jessica Hepworth, Substitute Teacher, effective 12/12/14  
Connie Fulk, Permanent Substitute Bus Driver, effective 12/15/14  
Elaine Bennett, Food Service Worker (PT), Preschool Meal Monitor, effective 12/12/14  
Lara Lawrence, Substitute Food Service Worker, effective 12/12/14  
Rita Stewart, ESS Daytime Tutors Reading and Math, effective 12/12/14

**LEAVE OF ABSENCE:**

One (1) day Leave Without Pay for Primary Secretary Anna Redd  
Philip Flint Free, FMLA, Maintenance Dept., 12/26/2014 through 3/06/2015  
Michael Walker, FMLA, Custodial Middle School, 12/15/2014 through 1/29/2015

- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

11/19/14	\$ 360.00
11/25/14	\$ 24,163.44
12/03/14	\$ 591.57
12/10/14	\$180,731.38

- D. Travel Requests

1. High School Wrestling team to travel to McGavock, TN for wrestling tournaments on December 12-13, 2014
2. High School Basketball Team to travel to Louisville, KY for Christmas tournaments on December 19-20, 2014
3. High School Basketball Team to travel to Paducah, KY for Christmas tournaments on December 22-23, 2014
4. Boys Basketball Trip to Mayfield KY on December 29-30, 2014  
Interact Club to travel to Frist Center in Nashville, TN on January 9, 2015 to attend Beethoven Symphony Performance
5. Approval Out of State Travel - Amy Breckel and Lacey Schrock, High School Instructors; Travis Hamby, Superintendent: High Tech High Winter Event, from Wednesday, January 14 through Saturday, January 17, 2015

- E. Trigg County Middle School to utilize \$3,585.00 of its NXGL Funding for the purchase of 15 chrome books.

- G. Trigg County Intermediate School to utilize \$3,000.00 of its NXGL Funding for the online math program DREAMBOX
- H. Request for use of NxGL funds to support staff professional development, FLEX day and Intersession activities
- I. Board approval of sponsorship for a variety of TCHS related programs throughout the 2014-2015 school year
- J. KYSTE Outreach Grant Application for high school
- K. Approval of Project Lead the Way agreement for Trigg County Middle School pending appropriate language approve by the superintendent

#14-281 **DECLARE TELEPHONES AS SURPLUS**

Declare 187 telephone handsets that have been removed from and were owned by the Trigg County Schools for operational use but are no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A description of the property is as follows: 187 telephone handsets passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

#14-282 **DISCUSSION OF DELIVERY TARGETS & PROFESSIONAL GROWTH & EFFECTIVENESS SYSTEM**

Acknowledge the discussion of items and rate the following Unbridled Learning Delivery Targets passed with a motion by Mrs. Sharon Simmons and a second by LaVern Baker. Voting: Aye 5; Nay - 0

1. Student proficiency; a) Increase the averaged combined reading and math K-Prep scores for elementary students - has not met standards b) Increase the averaged combined reading and math K-Prep scores for middle students - has not met standards c) Increase the averaged combined reading and math EOC scores for high school students - has not met standards
2. College/career-readiness; increase the percentage of students who graduate college and career ready - has met standards
3. Graduation rate; increase the cohort graduation rate - has not met standards
4. Close the achievement gap; increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group - has not met standards
5. The processes put in place to ensure that the teacher and principal effectiveness systems start with all certified staff in the 2014-15 school year with the Superintendent at the November 13, 2014 Meeting - Implemented

#14-283 **REVIEW AND DISCUSSION OF THE NUTRITION AND PHYSICAL ACTIVITY REPORT CARD FOR SCHOOL YEAR 2013-2014**

Approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2013-2014 (A copy of the report card has been posted on the Trigg County School System's website.) passed with a motion by Mr. Donnie Holland and a second by Mrs. Sharon Simmons.  
Voting: Aye - 5; Nay - 0

#14-284 **REVIEW/TAKE ACTION AS TO WHETHER TRIGG COUNTY BOARD OF EDUCATION SHOULD USE THE SYSTEM CREATED BY THE SUPERINTENDENT PGES STEERING COMMITTEE OR DEVELOP OUR OWN SYSTEM TO BE USED IN OUR DISTRICT DURING THE 2015-16 SCHOOL YEAR.**

Review the system created by the Superintendent PGES Steering Committee during the 2015-6 school year. passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.  
Voting: Aye - 5; Nay - 0

#14-285 **DISTRICT FACILITIES PLAN SUBMISSION TO KENTUCKY BOARD OF EDUCATION**

Approval for a 90-day extension to submit the District Facilities Plan to the Kentucky Board of Education by April 1, 2015 passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.  
Voting: Aye - 5; Nay - 0

#14-286 **PROVIDE TURNITIN SERVICES FOR BOTH MIDDLE AND HIGH SCHOOL FOR A PERIOD OF ONE YEAR AT A COST OF \$5,430 WHICH INCLUDES TRAINING, SET-UP, AND A PER-STUDENT FEE. THIS WILL BE PAID BY A COMBINATION OF SCHOOL LEVEL AND DISTRICT LEVEL (TITLE I AND TITLE II) FUNDS.**

Approval to purchase TurnItIn for a one year period for TCMS and TCHS at a cost of \$5,430 passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. Voting: Aye - 5; Nay - 0

#14-287 **DREAMBOX LEARNING SITE LICENSE SUBSCRIPTION FROM 12/2/14 - 12/1/17 IN THE AMOUNT \$17,850.00**

Approval of contract with Dreambox Learning to provide elementary site license subscription for the period 12/2/14 to 12/1/17 at a cost of \$17,850. passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker. Voting: Aye - 5; Nay - 0

#14-288 **CONSIDER/TAKE APPROPRIATE ACTION REGARDING CREATION OF AFTER SCHOOL COMMUNICATION MONITOR FOR TRIGG COUNTY PRIMARY SCHOOL**

Approve the creation of an After School Communication Monitor for TCPS at a salary of \$700 to be paid by SBDM funds passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper. Voting: Aye - 5; Nay - 0

#14-289 **CDIP APPROVAL AND CSIP REVIEWS**

Approval of District Improvement Plan and acknowledge review of the School Improvement Plans for Trigg County High School, Trigg County Middle School, Trigg County Intermediate School and Trigg County Primary School passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker. Voting: Aye - 5; Nay - 0

#14-290 **ACKNOWLEDGE THE REVIEW OF THE REPORT TO THE BOARD BY KEM, DUGUID & ASSOCIATES ON AUDIT FINDINGS FY 2014 AND ACCEPT THE AUDIT FINDINGS**

Acknowledge the review of the report to the Board by Kem, Duguid & Associates on Audit Findings FY 2014 and Accept the Audit Findings passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland. Voting: Aye - 5; Nay - 0

#14-291 **AUTHORIZE SUPERINTENDENT TO SIGN FINAL DOCUMENTS FOR THE EXCHANGE OF PROPERTY**

Final Authorization for the exchange of property located off Lafayette Street (behind TCMS) which belongs to the district for the property located on 233 Main Street which is owned by The Way and payment of \$30,325.00 to the Way. The superintendent is to submit all requested documents to KDE, take all necessary steps and to sign all appropriate documents including deeds to complete the transaction, once KDE has issued final approval passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker. Voting: Aye - 5; Nay - 0

#14-292 **SUPERINTENDENT'S REPORT**

1. Schools' Financial Reports
  - a. Primary School
  - b. Intermediate School
  - c. Middle School
  - d. High School
2. Problem Based Learning Project Presentations
  - a. High School
  - b. Middle School
3. Final Filming by REEL Link Productions

#14-293 **STAFF REPORTS**

James Mangels announced the Attendance trophy went to the Intermediate School for the month of November.

Michelle Wilson presented and reviewed November, 2014 Financial Reports.

#14-294 **ADJOURNMENT** – TIME 10:25 pm

Motion that the meeting be adjourned - Time 10:25 PM passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper. Voting: Aye - 5; Nay - 0

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Chairperson

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Superintendent