

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**November 08, 2018 6:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Theresa Allen  
Ms. LaVern Baker  
Ms. Jo Alyce Harper  
Mrs. Gayle Ruffli  
Ms. Linda Wood

**ATTENDING:**

Travis Hamby, Superintendent	Beth Sumner, Assistant Superintendent of Instruction	James Mangels, Director of Student Services & Personnel
Howell Hopson, Board Attorney	Holly Greene, Treasurer	Jeanette Hoover, Secretary to Superintendent
Sarah Elliott, Cadiz Record	Joshua Claussen, WKDZ Radio	Brian Futrell, Principal Intermediate School
Matt Ladd, Director of Facilities	Amy Breckel, Principal Middle School	Clara Beth Hyde, Board Member Elect
Lisa Ford, Assistant Principal, Intermediate School	Charlene Sheehan, Board Member Elect	Justin McElfresh, Architect, Sherman Carter Barnhart
Grace Waldron, Murray State Student	Thomas Waldron, Parent of Murray State Student	
Anna Gentry, Duguid Gentry & Associates	Lindsey Thomas, Duguid Gentry & Associates	

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#18-221 Approval of Agenda**

**Motion Passed:** Approval of the agenda as presented passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

**#18-222 Good News**

-Exhibition Night was good.

**#18-223 Delegations & Recognitions**

Anna Gentry – Duguid Gentry & Associates  
Justin McElfresh – Architect, Sherman Carter Barnhart

**#18-224 Treasurer's Report**

Monthly Report 10-31-2018  
Year To Date Report 10-31-2018

**#18-225 Reports by Principals**

**A. Middle School Report**

Ms. Amy Breckel – Principal, Middle School

**B. Intermediate School Report**

Mr. Brian Futrell – Principal, Intermediate School

**#18-226 Reports**

**A. Superintendent's Report**

**1. Upcoming Events**

- Veteran's Day Parade – November 9 at 11:00 a.m.**
- Community Reader Day – November 15**
- Thanksgiving Break – November 21-23, 2018**
- Christmas Open House – Monday, December 3, 2018**

**B. Staff Reports**

- 1. Assistant Superintendent of Instruction**
- 2. Director of Student Services and Personnel**

**#18-227 Consent Agenda**

**Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Ms. Linda Wood. **5 Years - 0 Nays.**

**A. Approval of Minutes**

- Special Called Board Meeting October 16, 2018
- Special Called Board Meeting October 18, 2018
- Regular Called Board Meeting October 25, 2018
- Special Called Board Meeting October 27, 2018
- Special Called Board Meeting November 1, 2018

**B. Acknowledge the Following Superintendent's Personnel Actions**

Employment:

Matthew Wilder	High School Assistant Girl's Freshmen Basketball Coach	Effective 10/19/2018
Kim Ennis	Substitute Trigg Tots Daycare Worker	Effective 10/19/2018
Alfred Rutland	Substitute Teacher	Effective 10/23/2018
Jessica Fowler	Substitute Teacher	Effective 10/29/2018
Mary Dossett	Substitute Teacher	Effective 10/30/2018
Dominique Russell	Substitute Food Service Worker	Effective 11/01/2018
Stephen Erdmann	Substitute Teacher	Effective 11/01/2018
Michelle Heard	Substitute Teacher	Effective 11/01/2018
Cayla Valentine	Substitute Custodian	Effective 11/01/2018

Resignation:

Mathew Ramirez	Food Service Custodian	Effective 10/17/2018
Katelin Alexander	Substitute Teacher	Effective 10/24/2018
James Croft	High School Freshman Boys' Basketball Coach	Effective 10/25/2018
Chasity Groves	Preschool Bus Monitor	Effective 11/01/2018

Transfer:

Diane Hampton	Transfer from Middle School Instructional Assistant to Middle School 1/2 Instructional Assistant 1/2 Media Specialist Assistant	Effective 11/05/2018
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**C. Leave of Absence**

**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

- 1. WARRANT - 11/09/2018 - \$194,076.53**

**E. School Related Student Trips**

- 1. TCHS TSA/STLP travel to Nashville, Tennessee, November 19, 2018 for Nashville Predators Leadership Night**

2. TCHS Wrestling team travel to Oldham County High School November 30-December 1, 2018 for a tournament
3. TCHS Wrestling team to McGavock, Tennessee, December 7-8, 2018 for a tournament
4. TCHS Wrestling team travel to Versailles, Kentucky, December 28-29, 2018 for tournament
5. TCHS Wrestling Team travel to Nashville, Tennessee, January 4-5, 2019 for a tournament
6. TCHS Wrestling Team travel to Carmi, Illinois, January 12, 2019 doe a tournament
7. TCHS Wrestling Team travel to Columbia, Kentucky, January 25-26, 2019
8. TCHS Wrestling Team travel to Lexington, Kentucky, February 14-17, 2019 for state tournament
9. TCHS GT/Y Club travel to Louisville, Kentucky November 18-20, 2018
10. TCMS GT/Y Club travel to Louisville, Kentucky December 9-11, 2018

**F. Staff Travel Requests (Out of State)**

**G. Approval of Annual Contract Renewals or Renewal MOA's for Services**

1. Approve renewal of BrainPOP for FY19 in the amount of \$1,795.00

**H. Approval of New Contracts or MOA's**

**I. Acknowledge Review of State Assessment & Accountability Results**

**J. KETS Offer of Assistance**

**#18-228 Other Business**

**A. Consider and take appropriate action regarding Visioning Report from Architects**

**B. Select the applicants for the KSBA Scholarship through random drawing from qualified students**

**Motion Passed:** Approval to submit Nyeisha Watkins as candidate for the 2019 KSBA First Degree Scholarship Program. passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli.

**5 Yeas - 0 Nays.**

**C. Appointments for the School Calendar Committee**

**Motion Passed:** Appoint Mr. Shannon Burcham as the principal, Mr. James Mangels as the district office administrator and Mr. Bill Stevens, Executive Director of Cadiz/Trigg County Tourism Commission and Ms. Connie Allen Director of Trigg County Chamber of Commerce as the two (2) community members. Ms. Gayle Rufli, Board member, will be appointed to the committee, then hold nominations and elect the two (2) parents members, one (1) district elementary teacher, (1) one middle or high school teacher, and two (2) district classified employees. passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

**D. Acknowledge Review of Audit Findings FY 2018 and Accept Audit Report**

**Motion Passed:** Acknowledge Review of Audit Findings FY 2018 and Accept Audit Report passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**E. Consider and take appropriate action the addition of a door at the primary guidance office area and Replacement of Central Office Doors**

**Motion Passed:** Recommend awarding door project to Adams Construction in the amount of \$13,413 for addition of a door at the primary guidance office area and replacement of central office exterior doors passed with a motion by Mrs. Gayle Rufli and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

**F. Consider/Take appropriate action regarding access controls for central office doors**

**Motion Passed:** Approval to add access controls on exterior rear central office doors in the amount of \$4,467.42 to be installed by the lowest quote from Little Piping and Mechanical passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**G. Consider and take appropriate action regarding a Special called meeting for the purpose of schematic design approval of the primary and intermediate school renovation.**

**Motion Passed:** Set Special called meeting on November 29 at 6:00 p.m. for the purpose of schematic design approval of the primary and intermediate school renovation passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

**H. First Reading of revision to Board Policy 02.14**

**Motion Passed:** Recommend your approval first reading to board policy 02.14. passed with a motion by Ms. Linda Wood and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

**I. Consider and take appropriate action to partner with City of Cadiz to install sidewalk in the city right of way on the north side of Lafayette Street**

**Motion Passed:** Approve entering into a partnership with the City of Cadiz to install sidewalk in the city right of way on the north side of Lafayette Street to provide for the safest and most cost effective solution for our students passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

**J. Consider and take appropriate action to add ADA updates to the locally operated Career and Technical Education building as part of the TCPS/TCIS renovation project.**

**Motion Passed:** Authorize Sherman Carter Barnhart to add the ADA updates to the locally operated Career and Technical Education building as part of the TCPS/TCIS renovation project passed with a motion by Ms. Linda Wood and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**K. Consider and take appropriate action to add bollards between car rider lane and elementary playground**

**Motion Passed:** Approve the addition of bollards between car rider lane and elementary playground passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

**L. Consider and take appropriate action to form a Mathematics Study Group**

**Motion Passed:** Establish a Mathematics Study group that would take a detailed look at our current mathematics approach, review research about mathematics instruction, and make recommendations as to ways our schools might come together for a systemic approach to improve student competency/learning of mathematics. The committee be comprised of the following: Two teachers from each school who currently teach math (8); Principal from each school (4); Instructional supervisors (3); Assistant Superintendent of Instruction (1); Director of Special Education (1); Superintendent (1); Board Member (1); SBDM Parent representative from each school (4) passed with a motion by Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**#18-229 Board Member Reports**

- A. Ms. Baker**
- B. Ms. Wood**
- C. Ms. Allen**
- D. Ms. Rufli**
- E. Ms. Harper**

**#18-230 Motion to Go Into Executive Session per KRS 61.810(1)(f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested; KRS 61.810(1)(k) for meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6)(c) for preliminary discussion relating to the evaluation of the superintendent—8:40 p.m.**

**Motion Passed:** To enter into Executive Session per KRS 61.810 (1)(f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested; KRS 61.810(1)(k) for meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6)(c) for preliminary discussion relating to the evaluation of the superintendent passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**#18-231 Motion to Adjourn Executive Session – 9:08 p.m.**

**Motion Passed:** To adjourn Executive Session at 9:08 p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

**A. Discussion of Supt. Evaluation**

**B. Adoption of the Summative Evaluation of the Superintendent 2017-2018**

**Motion Passed:** Adoption of the summative Evaluation of the Superintendent 2017-2018 passed with a motion by Ms. LaVern Baker and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**#18-232 Adjournment – 9:20 p.m.**

**Motion Passed:** That the meeting be adjourned, 9:20 p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

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Chairperson

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Superintendent